



## STOCKTON HEATH PARISH COUNCIL

### **MINUTES OF THE MONTHLY MEETING OF STOCKTON HEATH PARISH COUNCIL HELD ON TUESDAY 12 FEBRUARY 2019 AT 7.30 PM AT THE SANDY LANE CENTRE, SANDY LANE, STOCKTON HEATH.**

**Present:** Councillor H J Dutton (Chair)

Councillors S Barlow, S W Boggan, A M Fell, C E Jones, C E Jordan, L Murphy, D Robb, S H Taylor, P Todd, P J Walker, G Welborn and J C Wheeler.

**Attending:** Mr. P Briggs (Assistant Clerk); PCSO Hodgson, PCSO Hilton and PCSO Ward.

#### **18/123 Apologies**

Apologies were received and accepted from Cllrs N Bent and S L Dean.

#### **18/124 Declarations of interest**

Cllr Walker and Cllr Wheeler declared that they were members of Warrington Borough Council Development Management Committee and would therefore not participate in any items regarding planning issues.

#### **18/125 Public Participation**

##### 125.1 PCSO Monthly Report and Presentation

Report from PCSO Hodgson and PCSO Hilton which included details of eight thefts, primarily shop lifting with school pupils caught on CCTV on two occasions; three burglaries, one utilising a hook to remove car keys in order to steal a motor vehicle and seven incidents of anti-social behaviour; an incident involving the payment for small value goods at several businesses with the use of fraudulent £50 notes, with male involved identified and charges to be brought.

The presentation given covered Ward Priorities including how cycle offences are dealt with; engagement with the community through regular surgeries and youth projects for 11 to 16 year olds; partnership working, Watch Schemes, faith engagement, involvement with schools, road safety initiatives and the use of social media as an engagement tool.

The presentation was well received and appreciated by the Councillors.

##### 125.2 Members of the Public

No members of the public in attendance.

#### **18/126 Minutes**

##### 126.1 Parish Council

**Resolved** that the minutes of the Monthly Meeting of the Parish Council held on Tuesday 8 January 2019 be confirmed as a true record and signed by the Chair.

##### 126.2 Land Assets Committee

**Resolved** that the minutes of the Land Assets Committee held on Tuesday 8 January 2019 be confirmed as a true record and signed by the Chair.

##### 126.3 Village Committee

**Resolved** that the minutes of the Village Committee held on Monday 21 January 2019 be confirmed as a true record and signed by the Chair.

##### 126.4 Planning, Finance and General Purposes Committee

**Resolved** that the minutes of the Planning, Finance & General Purposes Committee held on Tuesday 5 February 2019 be confirmed as a true record and signed by the Chair.

### **18/127 Matters to be resolved arising from the minutes**

To consider the recommendations of the Land Assets Committee of Tuesday 8 January 2019.

127.1 (minute L18/025.5) **Recommended** that the quotation of £1380 for the repair to the kissing gate Ackers Road/Ackers Lane entrance to Ackers Pit be accepted.

**Resolved** to accept this recommendation.

To consider the recommendations of the Planning, Finance and General Purposes of Tuesday 5 February 2018.

127.2 (minute P18/080) **Recommended** that approval be given for payment of the accounts as detailed on the schedule of payments dated 5 February 2018.

**Resolved** to accept this recommendation.

127.3 (minute P18/084) **Recommended** that the Parish Council will sponsor the What's On column in the Village Life magazine this year at a cost of £180 + VAT for the year, and will request that their sponsorship is noted at the foot of the column as published each month.

**Resolved** to accept this recommendation.

### **18/128 Matters arising from the minutes**

The following updates on matters arising from agenda items from the aforementioned meetings, where the item is not listed under discussion below, were received:

*Parish Council Tuesday 8 January 2019:*

128.1 (minute 18/121) Cllr. Jordan confirmed Warrington Foodbank are operating from a unit on the Riverside Retail Park.

*Land Assets Committee, Tuesday 8 January 2019*

128.2 (minute L18/025.1) Planting of the two trees at Ackers Pit had been completed on 5 February 2019.

128.3 (minute L18/025.2) The male cygnet had been removed from the Pit by the RSPCA following a report that he was failing to thrive.

128.4 (minute V18/026.1) The two replacement trees had been planted at Chadwick Avenue on 5 February 2019.

*Village Committee, Monday 21 January 2019*

128.5 (minute V18/032) Cllr. Barlow had completed a paper on the Best Kept Village Competition which had been circulated to Committee members pending discussion at the next Village Committee meeting.

128.6 (minute V18/034) Email from Lloyd and Smith confirming work on the War Memorial to commence on 4 March 2019. Cllr. Barlow asked for this information to be publicised on the parish council website, noticeboards and to the press and media.

128.7 (minute V18/035.1) The Parish Ranger had removed the chickweed from the planters.

128.8 (minute V18/036.2) An invoice had been received from the weekend litter pickers for the months of November & December 2018 and January 2019.

128.9 (minute V18/037) Cllr Barlow reported that residents had expressed an interest in assisting with the Speed Indicator Device and the PCSOs had offered their support.

### **18/129 Reports from Outside Bodies**

**To receive and discuss** reports from attendance at other meetings.

129.1 Meeting with Inspector Neil Drum, Thursday 24 January 2019

Attended by Cllrs Barlow, Dutton, Walker and Welborn, with Sgt Gareth Kerr and PCSO Hodgson also in attendance. Cllr Barlow had compiled a written report of the meeting which had been circulated to all Councillors. It was felt the meeting was worthwhile and should take place on a six monthly basis.

129.2 Superfast Broadband and Community Fibre Partnerships, Wednesday 16 January 2019, attended by Cllr Dean who provided a written report in her absence, indicating that the meeting was primarily about boosting broadband in remote areas and that community funding was available.

129.3 Meeting with Primary School Heads, attended by Cllr Jordan

Cllr. Jordan reported on her meeting with the Heads of Stockton Heath Primary School (SHPS) and St. Thomas' CE Primary School. Both head teachers emphasised that the children are the sole responsibility of their parents during the Christmas Light Switch On event in Victoria Square. Children from Year 3 upwards were encouraged to participate as members of the choir on the evening. The discussions with the head teachers considered start time, numbers in the choir, whether new carols might be considered and the need for alternative backing music, the suggestion of participation by the Gospel Choir from SHPS, and the issue of the presence of street traders. Both head teachers indicated their continuing support for the event and suggested commencing discussions for arrangements of the 2019 event in September. Cllr. Jordan recommended and it was agreed that the matter be placed on the next Village Committee Agenda.

### **18/130 Clerk's Report**

The Clerk provided with the Agenda information received since the Monthly Parish Council Meeting of Tuesday 8 January 2019.

Additional items received since 6 February 2019 included:

A letter from Faisal Rashid MP dated 29 January emphasising his wish to continue to engage with residents and providing a poster detailing how to contact him;

An email from WBC confirming the next Parish Liaison Meeting is scheduled for 1 April 2019, 6pm in the Town Hall and advising that a Code of Conduct update will take place on 3 April 2019.

Details of a six week consultation on the WBC draft strategy – Transforming Warrington Public Libraries – with a closing date of 8 March 2019 - had been circulated to councillors. Cllr. Walker indicated the consultation was not for the Parish Council but for residents and encouraged councillors to complete in their personal capacity.

### **18/131 Councillors' Reports**

The following matters have been raised to councillors since the Monthly Parish Council Meeting held on Tuesday 8 January 2019.

Cllr Boggan – the need to review the operation of the Sandy Lane Waste and Recycling Centre and consider an alternative site; late night noise from The Loft above the A La Turka Restaurant.

Cllr Jordan – flooding on the east side of London Road outside Christopher Evans, Jewellers and A Ward & Son, Butchers after heavy rain; suggestion that a Committee Member from Youth Zone in Warrington be invited to present on their work and progress; councillors agreed that this be arranged for the March or April meeting.

Cllr Welborn – reported on his attendance at a Pubwatch meeting and noted that cooperation by traders and licencees was working well; had contact from Peel Ports and an undertaking to arrange a meeting after sending photographic evidence of the poor state of the fencing to the Manchester Ship Canal.

Cllr Dutton - Ego Restaurant are displaying two A-board advertisements, with one outside the curtilage, which may cause hindrance to pedestrians.

## **Part II**

### **18/132 To consider the recommendations of the Employment Committee**

132.1 **Recommended** that changes are made to 2.1 of the Terms of Reference.

132.2 The **recommendations** of the Committee in relation to the Assistant Clerk:

A new job description is drafted for consideration and recommendation by the Employment Committee, which reflects the specific role and responsibilities of the Assistant Clerk of Stockton Heath Parish Council.

Consideration is given, at some future time, of whether 7.5 hours are sufficient.

A one point increment on the NJC pay scale is applied to the Assistant Clerk's salary to reflect increased effectiveness and experience in the role, from SCP 33 to SCP 34 (new SCP28 from 1 April 2019), effective from 1 April 2019.

132.3 The **recommendations** of the Committee in relation to the Parish Ranger: The working hours of the Parish Ranger are extended by four hours per week from the beginning of April to the end of August.

The additional skills acquired by the Parish Ranger are reflected in an increase in salary spine point from current SCP 15 to SCP 17 (new SPC6 from 1 April 2019), effective from 1 April 2019.

132.4 The **recommendations** of the Employment Committee in relation to the Clerk: A new job description is drafted for consideration and recommendation by the Employment Committee, which reflects the specific role and responsibilities of the clerk of Stockton Heath Parish Council.

A one point increment on the NJC pay scale is applied to the Clerk's salary to reflect increased effectiveness and experience in the role, from SCP 34 to SCP 35 (new SCP29 from 1 April 2019), effective from 1 April 2019.

132.5 **Recommended** that the national pay award is applied to all employed staff and that the new pay spine is adopted.

**Resolved** to accept all the recommendations.

**18/133 Date and Time of Next Meeting**

Tuesday 12 March 2019 at 7.30pm.

Meeting ended at 8.45pm