



## STOCKTON HEATH PARISH COUNCIL

### **MINUTES OF THE MONTHLY MEETING OF STOCKTON HEATH PARISH COUNCIL HELD ON TUESDAY 10 JULY 2018 AT 7.30 PM AT THE SANDY LANE CENTRE, SANDY LANE, STOCKTON HEATH.**

**Present:** Councillor H J Dutton (Chair)

Councillors S Barlow, N Bent, S W Boggan, A M Fell, C E Jordan, L Murphy, P Todd, P J Walker, G Welborn and J C Wheeler.

**Attending:** Mrs. L Jacob (Clerk); two members of the public

#### **18/040 Apologies**

Apologies were received and accepted from Cllrs S L Dean, C E Jones and D Robb

#### **18/041 Declarations of interest**

No declarations were made.

#### **18/042 Public Participation**

##### 42.1 PCSO Monthly Report

There were no PCSOs present and the clerk had not received a report for the month. The clerk informed members of correspondence from Inspector Neil Drum confirming that PCSO Helen Bailey would be joining Greater Manchester Police as a police officer and that a replacement PCSO Chris Hodgson had been employed with immediate effect to allow a smooth handover. Council recorded their thanks and best wishes to Helen in her future career.

##### 42.2 Members of the Public

A member of the public requested information about the wildfowl on Ackers Pit. Cllr Dutton reported on the swans, that the male of the nesting pair had been reported as displaying signs of ill health and been removed by the RSPCA; the female swan then left the nest with the result that the eggs she was incubating will no longer be viable. The female is still at Ackers Pit together with last year's cygnets.

#### **18/043 Minutes**

##### 43.1 Parish Council

**Resolved** that the minutes of the Monthly Meeting of the Parish Council held on Tuesday 12 June 2018 be confirmed as a true record and signed by the Chair.

##### 43.2 Planning, Finance and General Purposes Committee

**Resolved** that the minutes of the Planning, Finance & General Purposes Committee held on Tuesday 3 July 2018 be amended to include the following at minute P18/021: "Cllr Walker declared that he was a member of Warrington Borough Council Development Management Committee and would not take part in any discussions on planning applications and remained in the room during this item." and confirmed as a true record and signed by the Chair.

#### **18/044 Matters to be resolved arising from the minutes**

To consider the recommendations of the Planning, Finance and General Purposes of Tuesday 3 July 2018.

44.1 (minute P18/014) **Recommended** that approval be given for payment of the accounts as detailed on the schedule of payments dated 3 July 2018 and 7 August 2018 (known payments only)

This recommendation **resolved**.

44.2 (minute P18/023) **Recommended** that the following arrangements for August recess be in place: a) clerk to circulate planning applications and receive comments by email; b) all councillors will be available to provide signatures during recess and any cheques for further payments for August will be signed according to the bank mandate. This recommendation **resolved**.

#### **18/045 Matters arising from the minutes**

The following updates on matters arising from agenda items from the aforementioned meetings, where the item is not listed under discussion below, were received:

##### *45.1 Parish Council Tuesday 12 June 2018:*

(minute 18/024) A letter of support had been sent to the Scouts. A meeting arranged by the South Area Team is to take place on Wednesday 11 July 2018 at 5.30pm at the Sandy Lane Centre. Cllr Wheeler and the clerk to attend. Cllr Dutton advised that a meeting of the churches to plan the Remembrance Day service was to take place on Monday 23 July 2018, 7.30pm at the vicarage. Cllr Dutton and Cllr Wheeler to attend. (minute 18/027.2) The clerk has requested a third quotation for repairs to the Mill Lane Bridge and this is awaited.

(minute 18/36.3) Cllr Barlow reported that the SWISH Working Group were moving ahead with the existing layout plans for the Stockton Heath Library but that the plans had not been advanced far enough for a community engagement leaflet to be produced in time for the Festival.

##### *45.2 Planning, Finance and General Purposes Tuesday 3 July 2018*

(minute P18/022) An email had been received from the Chair of the SWISH Working Group advising that information contained in a previous email regarding the plans at the library was incorrect and should be disregarded.

#### **18/046 Councillor Vacancy**

The election date has been set for Thursday 16 August 2018 and the estimated cost for the election has been notified at approximately £6900. Nominations close at 4pm on 20 July 2018.

A discussion followed on arrangements to mark the long service of former councillor Wendy Emsley.

It was agreed that a painting chosen by Mrs Emsley and purchased by Cllr Boggan will be presented to Mrs Emsley by the Chair, Helen Dutton at Mrs Emsley's home in the near future. A suitable dedication will be produced to affix to the back of the painting. Cllr Boggan will be reimbursed the cost of the painting (£65) from the Chair's Allowance budget.

#### **18/047 Data Protection Policies and Documents**

The Working Group reported that they had reviewed the policies and guidance notes provided by the clerk and that, with the correction of a few typing/grammatical errors, they would recommend that these policies be adopted by Stockton Heath Parish Council in compliance with the General Data Protection Regulation.

**Resolved** that the policies and guidance notes be adopted.

Clerk to recirculate to all members the guidance to parish councillors on the GDPR prepared by Warrington Borough Council.

#### **18/048 Youth Outreach Work**

John Harper from the Broomfields Youth Project provided an update on the work of the Youth Outreach Team in engaging with young people in Stockton Heath. Funding provided by the parish council for the project is in place until mid-October and a further funding application will be made to the PFGP at the September meeting.

Three youth workers have been employed, two to provide ongoing support and one to provide cover support. This has ensured continuity of cover, with only one evening

having been uncovered since the project began. Positive encounters and engagement with young people across a wide age range have taken place during the duration of the project. PCSO-reported Anti-Social Behavior has markedly reduced.

**18/049 Stockton Heath Parish Council at the Festival**

The Clerk recorded her thanks to all council members who were enthusiastic in their support before and during the event and was thanked in return for her contribution to the event.

It was agreed that the event had been enjoyable and resulted in positive engagement. There was enthusiasm for repeating the event next year, requesting an individual stall and providing similar activities.

It was agreed that the leftover sweets be donated to the two primary schools for use during their end-of-term activities.

Cllr Dutton expressed her thanks for attendance at and support of the Art Exhibition, which had been very successful.

The clerk shared an email from the Director of the Festival expressing thanks for the support of the parish council in the provision of Mill Lane Field and also expressing thanks to the WBC team for their preparation of the field.

**18/050 Sandy Lane Recycling Centre**

WBC have launched a consultation for users of the Sandy Lane Community Recycling Centre. A survey is available to complete online, or hard copies are available from the WBC council office and libraries. The consultation closes on 29 July. The format of the survey does not support a response from a parish council.

Councillors discussed their views on the prospect of the possible closure of the facility.

It was agreed that Stockton Heath Parish Council will submit a letter in response to the consultation. Cllr Walker outlined a verbal response based on the views expressed.

This will be drafted by the clerk and circulated to all for agreement before submission by the closing date.

**18/051 Local Plan Response Group**

Cllr Walker reported on that evening's meeting of the group. A written note of the meeting will be prepared and circulated. The group are working on an action plan that outlines actions which can be taken both before the Local Plan is released for consultation and actions to be taken during the consultation period. The focus of action before release is on making a case based on air quality and affordable housing.

**18/052 Stockton Heath Walking Day 14 July 2018**

WBC have agreed to provide two operatives, a vehicle and a cleansing service following the Walk. The operatives will also install the five new double bins in the specified locations. The charge for provision will be £419.84 as the operatives are working on an overtime basis, with the cost covered by the balance remaining in the Provision of Litter Bins budget.

The Mayor of Warrington and the Member of Parliament, South Warrington have confirmed that they will attend Walking Day, as have several other invitees.

The manager of Pizza Express has agreed to the use of chairs and additional chairs will be borrowed from Appleton Parish Council. Cllr Todd has agreed to act as host, and will offer and purchase refreshments for invited guests, to be reimbursed from the Civic Events budget. The clerk will arrange with Pizza Express for the provision of water and squash to be available for members.

**18/053 Reports from Outside Bodies**

There were no reports from outside bodies.

**18/054 Recess Arrangements**

The clerk will be on annual leave during several weeks in August. The Parish Ranger will be on annual leave from 14 August to 17 August 2018. The Assistant Clerk will attend the office on a regular basis throughout the recess period. Any issues should be reported by email or telephone and will be responded to as soon as possible.

**18/055 Clerk's Report**

The Clerk provided information received since the Monthly Parish Council Meeting of Tuesday 12 June 2018.

Three further items of written correspondence were shared.

Arrangements for the annual inspection of the Red Lane Allotments were confirmed.

The inspection will take place on Friday 20 July 2018, 7pm and the clerk will confirm numbers attending to the Stockton Heath Allotment Association committee.

**18/056 Councillors' Reports**

Cllr Bent – declared that he has a new interest in a consultancy business and will arrange to update his Declaration of Interest papers with the clerk.

Cllr Boggan noted the ongoing works to provide dropped kerbs.

Cllr Wheeler noted that the garden area at the junction of Arley Avenue and East Avenue had been tidied.

Cllr Dutton reported that a resident of East Avenue had contacted her to express thanks for the clearing of the garden area mentioned above; the potholes on the Cantilever Bridge and approach road had been mended.

Cllr Barlow reported that the resurfacing works on Walton Road were now complete.

**18/057 Date and Time of Next Meeting**

Tuesday 11 September 2018 at 7.30pm.

Cllr Dutton closed the meeting at 8.58 pm and wished members a pleasant break.

The Planning Group met at 7pm to discuss the following plans and their comments are noted:

Planning Application Number	Address	Proposal	Comments
2018/33087	32, Greenbank Gardens, Stockton Heath, Warrington, WA4 2DR	Householder - Proposed amendment to previously approved application 2018/32609 to include, Render to rear single storey extension in lieu of brick and two larger rooflights to rear single storey extension in lieu of Three	No objection
2018/32945	15 , Swanage Close, Stockton Heath, Warrington, WA4 2YZ	Householder - Proposed single storey front and rear extensions with balcony to rear	No objection
2018/33105	33, Ackers Lane, Stockton Heath, Warrington, WA4 2BZ	Householder - Proposed 2 storey side/rear extension (including Juliet balcony to side elevation)	No objection

Cllr Walker was present during this meeting, and declared that he was a member of Warrington Borough Council Development Management Committee and would not take part in any discussions on planning applications and remained in the room. He also declared a family connection to one of the planning applications presented and remained in the room but did not take part in the discussion.