



STOCKTON HEATH PARISH COUNCIL

A meeting of the Planning, Finance & General Purposes Committee was held at Stockton Heath Library, Alexandra Road, Stockton Heath on Tuesday 2 October 2018, commencing at 7:30pm.

Present: Councillor L Murphy (Chair)
Councillors S W Boggan, C E Jones, D Robb, P Todd and P J Walker.

Attending: Mrs L Jacob (Clerk)

P18/037 Apologies

Apologies were received and accepted from Cllrs H J Dutton and S H Taylor.

P18/038 Accounts for Payment

Recommended that approval be given for payments of the accounts as detailed on the schedule of payments dated 2 October 2018.

P18/039 Receipts

The following receipts were noted:

For the period 5 September 2018 to 2 October 2018	£
Natwest monthly bank interest – August 2018	0.35
Natwest monthly bank interest – September 2018	0.50

P18/040 Statement of Receipts and Payments for the Financial Year 2017/18

The Statement for the period to 2 October 2018 was noted.
An authority for the transfer of £10,000, on 3 October 2018, from the Nationwide Building Society Business Savings account to the Nat West Current account to cover payments was signed by Cllrs Robb and Todd.

P18/041 External Audit Report 2017/18

Letter dated 14 September 2018 from PKF Littlejohn, the External Auditor, advising that the Audit for the year ended 31 March 2018 had been completed. The signed and completed Annual Governance and Accountability Report was returned. There were no matters which came to their attention which required a separate additional issues arising report. A copy of the Notice of Conclusion of Audit for the year ended 31 March 2018 had been published on the Parish Council's website and will be retained there for at least 14 days in accordance with the regulations.

Recommended that: the Annual Governance and Accountability Report be approved and accepted.

P18/042 Review of Assets Insurance

The report of the Assistant Clerk on insuring recently purchased assets was considered and it was

Recommended that insurance cover is put in place at an additional cost of £64.19 to insure 9 double litter bins; 4 barrier baskets; 1 bench and the office furniture.

The Assistant Clerk to make enquiries to the supply of a valuation for the benches at Victoria Square for the purposes of insurance.

P18/043 Van Costs

The outstanding amount of £1061.76 due to Warrington Borough Council, for the hire of the van used by the Parish Ranger, from the beginning of his

employment to the financial year end on 31 March 2018, for which no invoice has been received despite several requests, was discussed.

Recommended that Stockton Heath Parish Council asks if Warrington Borough Council will consider a write-off of the amount if an invoice cannot be presented.

P18/044 Financial Management Software

The offer of a trial period of six months to Scribe, a financial software management package, specifically designed for parish councils was considered.

Recommended that the council do not subscribe to the service but that alternative ways to present financial information be considered.

P18/045 Planning Applications

Cllr Walker declared that he was a member of Warrington Borough Council Development Management Committee and would not take part in any discussions on planning applications and remained in the room during this item.

a) Planning applications were discussed and responses are detailed on the appended table.

b) Refused planning applications and applications which have been referred to or decided by the WBC Development Management Committee were noted and are appended.

c) Information was provided on planning application 2018/33164 28 Hillfoot Crescent, being that, despite an objection by Stockton Heath Parish Council, this application was not referred by the officer to the Development Management Committee and subsequently permission was granted to the applicant. A resident had made an official complaint to Warrington Borough Council and had corresponded with Cllrs Walker and Welborn.

It has been clarified by Mr Colin Walker, Development Manager WBC that according to the constitution, a written objection to a planning application by a Parish Council that is received within the consultation timescale would normally result in a planning application being referred to the Development Management Committee. WBC are currently investigating the resident's complaint.

In future, all objections made by the Parish Council will carry the following sentence in the response letter:

The Parish Council request that, should the officer be minded to approve this application, it be brought before the Development Management Committee.

P18/046 Sandy Lane Office

The receipt of a letter from Estate Management and Valuation, Warrington Borough Council requesting notification of the Parish Council's intentions at the end of the lease period on 3 January 2019 was discussed. The clerk reported that a telephone conversation with Louise Parr, Senior Surveyor, had subsequently taken place and that Ms Parr would make enquiries regarding the possibility of offering an extension on the lease on a "tenancy at will" basis which would offer a shorter notice period.

P18/047 Date and Time of Next Meeting

Tuesday 6 November 2018 at 7.30pm

The meeting closed at 8.25 pm.

P18/032 Planning Applications

a) Plans considered in the period from 5 September, which would have fallen outside of the 21 day consultation period:

Date received	Planning Application Number	Address	Proposal	Comments
05/09	2018/33482	Victoria Square, 87, London Road, Warrington, WA4 6LG	Full Planning - Proposed Glazed pavilion on first floor terrace	OBJECTION based on remarks made by planning officer on previous refused planning application 2015/25177
10/09	2018/33531	86c, Ackers Road, Stockton Heath, Warrington, WA4 2EA	Beech (T1) Fell - Tree has poor union with limb leaning towards property and is causing excessive shading. Client is willing to replant with White Birch	Information only

a) Planning applications received and considered

Date received	Planning Application Number	Address	Proposal	Comments
11/09	2018/33472	Unit 7, Victoria Square, Grappenhall Road, Stockton Heath, Warrington	Full Planning - Proposed change of use from A3 to A4 for Unit 7 of The Victoria Buildings in Stockton Heath.	No objection
13/09	2018/33499	Unit 7, Victoria Square, Grappenhall Road, Stockton Heath, Warrington	Advertisement - Proposed external signage	No objection
19/09	2018/33572	11, Higher Knutsford Road, Stockton Heath, Warrington, WA4 2JS	Householder - Proposed single storey side extension	No objection
27/09	2018/33540	1A-3A, Victoria Square, Grappenhall Road, Stockton Heath, Warrington, WA4 2AG	Discharge of Condition - Proposed discharge of condition 4 (Noise Management Scheme) on previously approved application 2018/32543.	Information only

27/09	2018/33541	Ego Mediterranean Restaurant & Bar, 25 , Walton Road, Stockton Heath, Warrington, WA4 6NJ	Full Planning - Retrospective retractable awning with sliding glass front & sides over existing public outside seating area.	No objection
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b) Refused planning

Planning Application Number	Address	Proposal	WBC Decision
2018/33058	88, Grappenhall Road, Stockton Heath, Warrington, WA4 2AX	Full Planning - Construction of 2no. new dwellings to infil site	Overbearing and impact on streetscene; not of high quality design; loss of privacy , daylight and amenity to neighbouring properties