



Stockton Heath Parish Council

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Dear Councillor

I hereby summons you to attend the **MEETING OF THE PARISH COUNCIL** which will be held at **STOCKTON HEATH LIBRARY**, Alexandra Road, Stockton Heath on **TUESDAY 8 February 2022**, commencing at **7.30 pm** for the consideration of the subjects mentioned below.

Yours sincerely

Lara Jacob

Clerk to the Council

1 February 2022

AGENDA

21/149 Apologies

To receive and accept apologies given for non-attendance.

21/150 Declarations of Interest

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare, or not, is the responsibility of the Member based on the particular circumstances. Dispensations on any declarations of pecuniary interest made either before or during the meeting to be then considered by the Parish Council and any dispensations documented accordingly.

21/151 Public Participation

In accordance with Standing Order 3 (d,e,f,g,h,i) - The meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last more than 3 minutes. No elector will be allowed to speak more than once on any one subject.

151.1 PCSO Monthly Report

151.2 Members of the Public

21/152 Minutes

152.1 Parish Council

The minutes of the Monthly Meeting of the Parish Council held on Tuesday 11 January 2022 to be confirmed as a true record and signed by the Chairman.

152.2 Land Assets Committee

The minutes of the Land Assets Committee held on Tuesday 18 January 2022 to be confirmed as a true record and signed by the Chairman.

152.3 Village Committee

The minutes of the Village Committee held on Tuesday 25 January 2022 to be confirmed as a true record and signed by the Chairman.

152.4 Planning, Finance and General Purposes Committee

The minutes of the Planning, Finance & General Purposes Committee held on Tuesday 18 January 2022 and Tuesday 1 February 2022 to be confirmed as a true record and signed by the Chairman.

21/153 Matters to be resolved from minutes

Village Committee, Tuesday 25 January 2022

153.1 (minute V21/033) **Recommended** that £3000 is made available to WBC to assist with the purchase and ongoing maintenance of street trees, with a recommendation that the monies be vired from the following budgets: Christmas Tree Lights (£1500), Grass cutting (£1000) and History Trail Project (£500). (minute V21/036) Full council to contribute ideas for Stockton Heath Festival stall activities.

Planning, Finance and General Purposes Tuesday 1 February 2022

153.2 (minute P21/115) **Recommended** the current grant policy and guide be amended to incorporate the changes introduced by the words in italics that require an application to be filled in as part of the process and for financial information to be provided at the time of making the application.

153.3 (minute P21/116) **Recommended** that the following grants be made: a grant of £2200 to Stockton Heath Festival to assist with holding the 2022 Festival;

a grant of £380 to Wild About Stockton Heath to assist with website hosting and public liability insurance costs.

a grant application of £500 to Promote Stockton Heath (representing the local retailers) to help fund Queen's Platinum Jubilee flags.

21/154 Report on actions from previous minutes and on correspondence received

To receive and note the above reports (attached)

21/155 Councillors' Reports

To report any matters that have been raised to councillors since the Monthly Parish Council Meeting held on Tuesday 11 January 2022.

21/156 Working Group Reports

To receive and consider any actions from the following Working Groups:

156.1 Communications

156.2 Climate and Ecological Emergency

156.3 Queen's Jubilee Parish Events

21/157 Internal Control Check

To appoint a councillor to carry out a check on the parish council's financial systems in February 2022.

21/158 Community Traffic Surveys in Lymm

To consider information on a community-based traffic survey project being undertaken by Lymm Parish Council.

21/159 Red Lane Allotment Lease

To consider the draft lease prepared by the appointed solicitor.

21/160 Future Meeting Venues

To consider preferred venues for future meetings of the full council.

21/161 Quotations for Tree Works

To consider the quotations received for undertaking the recommended works

following the health and safety inspection of trees at Mill Lane and Ackers Pit.

21/162 Planning Applications

To consider a response to the following planning applications received:

2022/40776 32, Grappenhall Road, Stockton Heath, Warrington, WA4 2AG
dropped kerb

<https://tinyurl.com/4wj84xc7>

EN060006-000006

Application by Cadent Gas Limited (the Applicant) for an Order granting Development Consent for the HyNet North West Hydrogen Pipeline (the Proposed Development)

20/163 Reports from Outside Bodies

To receive and **discuss** reports from attendance at other meetings.

21/164 Future Agenda Items and Items for Publicity

To agree any items to be placed on a future agenda, publicised through the website, newsletter or by report to the press and media.

Matters for discussion in closed session

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

21/165 Date and Time of Next Meeting

Tuesday 8 March 2022, 7.30pm



Stockton Heath Parish Council

MINUTES OF THE MEETING OF STOCKTON HEATH PARISH COUNCIL
HELD AT STOCKTON HEATH LIBRARY ON TUESDAY 11 JANUARY
2022 AT 7.30PM.

Present: Councillor P Todd (Chair)

Councillors Councillors Dean, Dutton, Harrison, North, Taylor, Walker and Wheeler.

Attending: L Jacob – Clerk; no members of the public

21/134 Apologies

Apologies were received and accepted from Cllrs Barlow, Gillibrand, Harris, Jones, Jordan, Murphy and Olsen.

21/135 Declarations of interest

Cllr Wheeler and Cllr Walker, as member and substitute member of the Development Management Committee would not speak on any planning matters.

21/136 Public Participation

136.1 PCSO Monthly Report

PCSO Helen Jaras had submitted a monthly report but was unable to attend the meeting. PCSO Jaras has recently joined the Stockton Heath team to cover the secondment to another role of PCSO Hilton. PCSO Burke was currently on paternity leave.

The monthly report contained one incident of theft (keys); three incidents of criminal damage (two cars and one to property); one burglary with items stolen from an outhouse; one incident of anti-social behaviour involving a large gathering of young people at the library and one report of suspicious behaviour (person selling door-to-door). There had been two activations of the speed camera on Fairfield Road with a speed of 46mph recorded.

136.2 Members of the Public

No members of the public were in attendance.

21/137 Minutes

137.1 Parish Council

The minutes of the Monthly Meeting of the Parish Council held on 14 December 2021 were confirmed as a true record and signed by the Chairman.

137.2 Planning, Finance and General Purposes Committee

The minutes of the Planning, Finance & General Purposes Committee held on 4 January 2022, with the amendment of the attendees to show Cllr Dutton as present and Cllr Todd as absent, were confirmed as a true record and signed by the Chairman.

21/138 Matters to be resolved from minutes

Planning, Finance and General Purposes 4 January 2022

(minute P21/096) Recommended that a grant of £1000 towards the project to replace the sheds on the Red Lane Allotment site is made.

Resolved that the recommendation be accepted.

21/139 Report on actions from previous minutes and on correspondence received

The Clerk provided information received since Tuesday 7 December 2021 to Tuesday 4 January 2022, for council to note and an update was provided by email prior to the meeting.

21/140 Councillors Reports

The following reports were made at the meeting:

Cllr Walker reported that he would request Planning Application 2021/40713 and 2021/40714 to be considered before WBC Development Management Committee, would step down from his membership of that committee and speak to the objection raised by the parish council and the residents.

21/141 Emergency Tree Work

It was noted that, following Storm Arwen it was necessary to carry out tree works to a tree on Mill Lane and a tree on Ackers Pit. The quotation received for the work was £420 + VAT and the decision to accept the quotation and instruct the work was taken under emergency delegation by the clerk in consultation with the Chairman and members of the Land Assets Committee. Once work was underway, the contractor advised that the tree on Ackers Pit needed complete removal due to weakening by fungal growth (rather than just the removal of the fallen bough) and therefore the final bill was £550 + VAT.

Resolved that the additional expenditure was approved retrospectively.

21/142 Street Tree Planting

To consider any information on the Street Tree Planting Project, a WBC and Wild about Stockton Heath initiative.

This item was deferred as Cllr Barlow was absent.

21/143 Queen's Platinum Jubilee Celebrations 2022

To consider further plans and actions.

Cllr Wheeler reported that a meeting with WBC to explore a possible refurbishment of Victoria Square as a fitting commemoration of the Jubilee had been received favourably, although the cost of works to the pavers would be prohibitive. Cllr Wheeler and Cllr Walker will continue to research the project and present full council with information.

Cllr Todd proposed that a parish council Working Group be established to bring forward specific parish council led projects, events and activities as recommendations to full council for consideration. Seconded by Cllr Walker.

Resolved that a Working Group of the parish council will be established.

Cllrs Harrison, Jordan, North, Taylor and Wheeler expressed an interest in taking the work of the group forward with other councillors to be invited by email.

It was noted that the next meeting of the Jubilee Working Group (attended by groups in the community) is scheduled for Monday 31 January 2022

21/144 Remembrance Sunday

To consider any further information relating to road closure planning.

Cllr Wheeler had put a question to the WBC full council but had not had a reply and was also following up with a WBC Officer.

Cllr Walker had sought feedback from other local councils and been informed that the Royal British Legion had taken a step back from organising road closures. Stockton Heath is not represented by a local branch of the RBL, the organisation of the event having fallen to St Thomas' Church. The question was put as to whether the parish council should take responsibility.

It was agreed that more research and information would be brought to a future meeting for a full discussion.

21/145 Climate and Ecological Emergency

There was no information from the Working Group, as there had been no further meetings and Cllr Harris was absent.

21/146 Reports from Outside Bodies

No reports were received.

A question was put about meetings of the Public Rights of Way group (a WBC-led group).

21/147 Future Agenda Items and Items for Publicity

The following items were agreed for the February agenda:

Information on the traffic surveys being undertaken in Lymm; Remembrance Sunday event; venue for full council meetings; Standing items on Jubilee and Climate

21/148 Date and Time of Next Meeting

Tuesday 8 February 2022, 7.30pm

Meeting closed at 8.28pm



Stockton Heath Parish Council

MINUTES OF THE LAND ASSETS COMMITTEE held at Stockton Heath Library on TUESDAY 18 JANUARY 2021 AT 7.00PM.

Present: Councillor H Dutton (Chair)
Councillors Barlow, Dean, Jones, North and Todd.

Attending: L Jacob – Clerk; A Young, two members of the public

The meeting began at 7.05pm

L21/047 Apologies

All councillors were present.

Mr Lythgoe and Mr Monks, representing Warrington Anglers Association, did not attend.

L21/048 Declarations of interest

No declarations of interest were made.

L21/049 Public Participation

Two members of the public were present and contributed to items on the agenda.

L21/050 Budget

The payments made and balances across the budget headings over which the Land Assets Committee has oversight were noted.

L21/051 Queen's Canopy/Tree Planting on Parish Council Land

051.1 Information about the Queen's Green Canopy was shared.

<https://queensgreencanopy.org/>

051.2 A Golden Crab Apple (for Ackers Pit) and an English Oak (for Mill Lane as commemoration of the Platinum Jubilee) can be supplied as bare-rooted half-standard trees for £25 each.

Councillors will meet to discuss the location of the Jubilee tree.

Resolved that one Oak and two Crab Apple Trees will be purchased, with associated tree stakes up to a maximum of £150.

Resolved that a commemorative plaque for the Jubilee tree will be purchased from the Royal British Legion at a cost of £100.

Resolved that the scouts will be contacted to take part in the planting of the Jubilee tree.

051.3 To note that the parish council have formed a Jubilee Working Group (Parish Council specific) to undertake research and bring recommendations on commemorative projects for full council to consider.

L21/052 Events

052.1 Animal Housebuilding

Councillors viewed the variety of kits that had been purchased.

Resolved that the additional spend of £91 for the easy-to-assemble kits is approved and that acrylic paint pens should be ordered.

The Friends of Alexandra Park had confirmed availability of the Pavilion as a venue for the event.

Resolved that Wednesday 23 February be selected as the date of the event.

Councillors received information on the kits that a local resident could provide.

Resolved that reimbursement to the resident of the costs of materials used will be made up to a maximum of £60.

Resolved that the event be advertised and timed tickets made available through Eventbrite, with no charge for the event but a voluntary donation if participants wished to take the sturdier animal houses for their own gardens.

052.2 Tree Identification Event

Anita Young provided information on securing a leader for the Tree Identification Event, with a proposed date of Saturday 28 May 2022. A pre-planning meeting would be organised in mid-February.

Resolved that up to £150 be spent on the event, which includes the previously agreed £50 plus travel costs for the leader and any further costs associated with the event, including the possibility of providing some indoor activities before or after the outdoor event.

L21/053 Ackers Pit

The following updates and discussions took place:

053.1 Swans

The female swan who died tested positive for Avian Influenza; the RSPCA were called on two separate occasions after concerns were raised about two cygnets and both were put to sleep.

One cygnet remains at the Pit and is continually observed to ensure it is well.

The committee were satisfied that the signage advising the public of precautions to take were adequate.

053.2 Water Quality

Concerns about the water had been raised generally and then specifically, when the small pit was observed to be cloudier than usual. The Environment Agency had been contacted to enquire if water testing could be carried out and had replied that they do not routinely test water but would respond to any report of possible contamination.

Resolved that, as there was still a concern over the colour and condition of the water, a contamination incident would be raised with the Environment Agency.

053.3 Repairs

Repairs to the pathway had been carried out by the contractor.

Further works to the banking had been discussed with the contractor, who would lay pavers along the length of the banking in front of the information lectern. The contractor had confirmed that this work would not exceed the previously agreed £750.

053.4 Trees at Ackers Pit

Following Storm Arwen, a tree on the Ackers Road side of the Pit had been removed as a large bough had snapped and, on undertaking the work to remove the bough, the contractor had advised that the entire tree had been weakened and compromised by basal fungal growth and was therefore removed in its entirety.

Invitations to quote for the tree works advised by the recent Tree Survey would be issued as soon as possible.

Resolved that if quotes do not exceed the earmarked budgets of £1200 for Ackers Pit and £1200 for Mill Lane then the clerk may instruct the best value quoted contractor. If quotes exceeded the budget set, then the decision be referred to the committee.

A resident volunteered to tidy the willowherb on the banking at Ackers Pit, repurposing the cut material across the pit.

L21/054 Mill Lane

The following updates and discussions took place:

054.1 Trees

Two self-seeded alder trees on the side of Lumb Brook had been removed following damage by Storm Arwen.

054.2 Repairs

Repairs to the wooden step edging and the clearing of all the steps that lead down to the lower field from Burnside Avenue had been completed and a new vehicular access gate had been supplied and fitted.

054.3 Banking by Lumb Brook

What appeared to be a significant proportion of the banking had been washed away. Options for remediation were outlined and it was agreed that the item is deferred to the next agenda to allow councillors to make an on-site assessment.

054.4 Table Tennis Table

The item was deferred to the next meeting as no further update had been received from WBC.

L21/055 Red Lane Allotments

The following updates and discussions took place:

No further updates on the security issues had been received from the Association. The lease document was considered by the PFGP Committee and a decision made to refer the discussion to a meeting of the full council.

A grant of £1,000 had been agreed at full council on 11 January 2022 and the Association had been informed.

L21/056 Reports from attendance at outside groups

There were no reports from attendance at outside bodies.

L21/057 Publicity

The following items were identified for inclusion in the next newsletter or for publicising through appropriate media outlets:

Animal Housebuilding Event; Jubilee Tree Planting ceremony.

L21/058 Matters for next agenda

The following requests for items for the next agenda were noted:

Owl Boxes; banking at Lumb Brook (Mill Lane); Tree ID event; floating islands.

L21/059 Date and Time of Next Meeting

22 March 2022 at 7.00pm

The meeting closed at 8.42 pm



Stockton Heath Parish Council

Minutes of the meeting of the Village Committee held at Stockton Heath Library on Tuesday 25 January 2022 at 7.30pm.

Present: Councillor S Barlow (Chairman)
Councillors North, Olsen and Wheeler.

Attending: L Jacob – Clerk; one member of the public

V21/029

Apologies

Apologies were received and accepted from Cllrs. Harris, Jordan and Murphy, Cllr. Dutton and Todd (ex officio)
Cllr. Dean was absent.

V21/030

Declarations of interest

No declarations of interest were made.

V21/031

Public Participation

A member of the public provided information at Item 33.

V21/032

Budget

Noted, the payments made and balances across the budget headings over which the Village Committee has oversight.

Cllr Wheeler asked where the help of £300 towards the Remembrance Day road closures was to come from.

V21/033

Street Tree Planting

Noted, the Wild about Stockton Heath document, to be submitted to WBC, identifying ten streets where tree planting was desirable. The first four streets were high priority for reduction in pollution and planting in the other six streets would bring biodiversity benefits.

Recommended that £3000 is made available to WBC to assist with the purchase and ongoing maintenance of street trees, with a recommendation that the monies be viated from the following budgets: Christmas Tree Lights (£1500), Grass cutting (£1000) and History Trail Project (£500).

V21/034

Christmas Lights

The Christmas Light display and Christmas Lights Switch on event were reviewed. Ideas for alternative decorations were discussed and it was agreed that a few suppliers will be contacted and invited to present their products and ideas to the committee.

V21/035

Queen's Jubilee Celebrations

035.1 **Noted** that the next meeting of the Jubilee Working Group (community group) is Monday 31 January, 7.30pm at Stockton Heath Library.

035.2 **Noted** that, at the January 2022 meeting of the full council, it was resolved to form a parish council focussed Working Group to research and bring forward recommendations for parish council led activities to commemorate the Queen's Jubilee.

Cllr Wheeler volunteered to organise the first meeting of the Working Group.

035.3 No other actions were discussed.

V21/036

Stockton Heath Festival

036.1 **Noted** that the organisers had agreed to the parish council having a stall in the marquee.

036.2 **Agreed** to provide a map activity and a newsletter and to ask full council to discuss further ideas.

V21/037

Floral Decorations

037.1 **Noted** that the spring planting had taken place and that subsequently councillors planted a variety of spring bulbs.

037.2 **Noted** that the red, white and blue scheme in the main planters through London Road and Walton Road had been agreed with the contractor.

037.3 **Noted** that the planting requirements for pollinator plants at three planters at Victoria Square and the small planter at the London Road swing bridge had been communicated to the contractor and accepted as the order by them.

037.4 A response to the correspondence received from a resident was discussed. A discussion on widespread bulb planting, with locations at Sandy Lane and Ackers Lane/Fairfield Road identified. Cllr Wheeler to liaise with WBC.

V21/038 Benches

038.1 **Noted**, the delivery of the bench for the Forge Shopping Centre is scheduled for 28 January 2022.

038.2 **Noted**, the information provided on the location and condition of benches across the parish. Committee members will carry out site visits and consideration will be given to any actions at the next meeting.

V21/039 Litter Management

039.1 **Agreed** that the Service Level Agreement in place for the weekend litter picking team needed no changes, should be reissued for signature and thanks conveyed to the team for the work they undertake.

039.2 A verbal update on the work of the Rangers was received:

The patterns of work are as follows:

Monday and Wednesday the rangers are on foot, covering the village centre twice each day, with litter picking across the whole of the parish up to the west boundary on Monday and the east on Wednesday.

The rangers have access to a van on Tuesdays and Thursdays. Work is focussed again on litter picking through the village, with emptying of litter bins on parish council land and the management of any bins across the parish which may be over capacity before the next WBC service is undertaken. Environmental work takes place as needed across the parish on these days, facilitated by having access to the van. Such work includes ensuring pathways are clear of overgrowth in the summer months and leaf clearing in the autumn and winter.

Annual leave cover is managed by requesting that four three hour days are worked by the ranger covering the leave period to ensure service across all the usual days.

The committee recorded their thanks for the work and the flexible approach of the rangers which has contributed greatly to the overall cleanliness of the parish.

039.3 **Received**, information on the location of the double bins. A suggestion for a double bin at Sandy Lane/London Road junction was made.

039.4 **Received**, information about innovative ideas for litter reduction.

V21/040 Reports from attendance at outside groups

There were no reports from attendance at outside bodies.

V21/041 Publicity

The following items to be included in the next newsletter:
Street tree planting.

V21/042 Matters for next agenda

The following items for the next agenda:
Christmas Decoration ideas; update on street tree planting; condition of benches across the village.

Matters for discussion in closed session

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

V21/043 Date and Time of Next Meeting

Tuesday 26 April 2022 at 7pm

The meeting ended at 8.56pm



STOCKTON HEATH PARISH COUNCIL

Minutes of a meeting of the Planning, Finance & General Purposes Committee was held on Tuesday 1 February 2022, commencing at 7:30pm at Stockton Heath Library.

Present: Cllr. C Jones(Chair),
Cllrs. H Dutton, L Murphy, A North (left 21.18), P Todd, J Wheeler (left 21.02) and P Walker (21.02).

Attending: I Derbyshire (Assistant Clerk); L Jacob (Clerk); one member of the public (arrived 20.00 left 20.16)

P21/107 Apologies

No apologies were received.
Cllr Taylor was absent.

P21/108 Declarations of interest

Cllr J Wheeler as a member of the Development Management Committee and Cllr P Walker as a substitute member of the Development Management Committee declared that they would not take part in any planning discussions.

P21/109 Public Participation

A member of the public contributed information at Item 116.

P21/110 Accounts for Payment

110.1 **Resolved** that approval be given for payment of the accounts as detailed on the schedule of payments dated to 31 January 2022 and that authorisation will be approved, via internet banking, by Cllrs. Jones and Todd.

110.2 **Resolved** that the bank reconciliations presented to 31 December 2021 match the bank statements received and Cllr North, who is not Chairman of the Parish Council nor a cheque signatory, signed the reconciliation and accompanying statements.

110.3 **Agreed** a transfer of £35,000 from the Nationwide Building Society to the National Westminster account to cover future expenditure, with the mandate signed by Cllrs. Wheeler and Walker.

110.4 **Agreed** to give 30 days' notice to the Mansfield Building Society to transfer £10,000 to the National Westminster account to cover future expenditure, with the mandate signed by Cllrs. Todd and Walker.

110.5 A standing data form from the Mansfield Building Society was signed by Cllrs. Todd and Walker allowing the annual interest on the Mansfield account to be automatically credited to the National Westminster account in place of crediting the Mansfield account. This removes the need to transfer monies to maintain the balance of the Mansfield account at £85,000 the limit guaranteeing protection by the FSCS.

110.6 The Natwest Reserve Account is now closed. The assistant clerk had received a £20 donation given to Cllr Todd from the street sellers at the Christmas Lights Switch On. This will be paid into the NatWest Current account as soon as possible.

P21/111 Receipts

Noted the receipt of monies into the following accounts
For the period 1 January 2022 to 31 January 2022

NatWest Reserve Account Closing interest	£0.05
Warrington Anglers Association	£410.00
VAT Quarterly Refund Oct-Dec 2021	£694.26

- P21/112 Statement of Receipts and Payments to date 2021/22**
Noted the Statement for the period to 31 January 2022.
 Cllr. Walker asked that additional explanatory information be provided at the next meeting.
- P21/113 Budget Review**
Noted the financial position of the council across budget headings to the end of December 2021, the three-quarter year position. The assistant clerk provided an explanation for budget variances.
- P21/114 Information Commissioner's Office**
Noted, the ICO annual registration, costing £35.00 (£5 discount for paying by direct debit) had been received and that Stockton Heath Parish Council is defined as a data controller under the Data Protection Act 2018 and must therefore register. Payment will be taken from the bank account before 5 February 2022.
- P21/115 Grant Policy Review**
Recommended, the current grant policy and guide be amended to incorporate the changes introduced by the words in italics that require an application to be filled in as part of the process and for financial information to be provided at the time of making the application.
- P21/116 Grant Applications**
 Grant applications were discussed.
Recommended that the following grants be made:
 a grant of £2200 to Stockton Heath Festival to assist with holding the 2022 Festival;
 a grant of £380 to Wild About Stockton Heath to assist with website hosting and public liability insurance costs.
 a grant application of £500 to Promote Stockton Heath (representing the local retailers) to help fund Queen's Platinum Jubilee flags.
- P21/117 Extra Meeting**
Resolved an extra meeting of the PF&GP Committee to be held on 29 March 2022 to approve invoices received in March and to conduct any other business of this Committee, substituting the meeting which would have been held on Tuesday 5 April 2022.
- P21/118 Internet Banking**
Resolved that Cllrs Dutton and Wheeler will be added to the list of signatories to the National Westminster Bank Bankline account.
- P21/119 Lantern Upgrade – Vicarage Walk**
Resolved that a payment of £423.43 will be made to Warrington Borough Council for the repair of a streetlight they have registered as belonging to the parish council at Vicarage Walk.
- P21/120 Planning Applications**
 120.1 Responses to planning applications received are detailed in the appended table.
 120.2 There was one notification of planning applications which had been referred to the Secretary of State.
 120.3 There were no other updates on any other planning issues.
- P21/121 Date and Time of Next Meeting**
 Tuesday 1 March 2022 at 7.30 pm
 Meeting closed at 21.31

P21/110.1 Schedule of Payments

The following accounts are submitted for approval and payment by the Committee from the agreed budget for 2021/22

Payee	Goods or Service provided	Budget Heading	Net	VAT	Gross
Staff Costs	Staff Salaries	People Costs	4520.75	0.00	4520.75
Tim Stansfield	Supply of Christmas Trees	Village	1055.00	211.00	1266.00
Nat West	Bankline Charges	Bank Charges	20.90	0.00	20.90
SLCC	Practitioners Course Asst Clerk	People Costs	37.50	7.50	45.00
Avanti	Printing Costs Oct - Jan	Office Costs	9.45	1.89	11.34
Stockton Heath Allotments	Grant	Grants	1000.00	0.00	1000.00
St Thomas PCC SH	Donation	Grants	100.00	0.00	100.00
Stockton Heath Primary School	Donation	Grants	100.00	0.00	100.00
Warrington Borough Council	Grass Cutting Mill Lane Q3	Land Assets Mill Lane	154.61	30.92	185.53
Warrington Borough Council	Grass Cutting Mill Lane Q4	Land Assets Mill Lane	154.61	30.92	185.53
Amberol Ltd	Bench & Delivery	Village	356.00	71.20	427.20
WAP Lawton & Sons	Ackers Pit Repairs	Land Assets Ackers Pit	1075.00	215.00	1290.00
Cheshire Constabulary	PCSO Q3	PCSOs	4160.00	0.00	4160.00
SLCC	Training Course	People Costs	30.00	6.00	36.00
Nestbox Company	Bug Box and Bird Boxes	Land Assets Events	467.50	93.50	561.00
Debit Card Payment	Various	Various	386.56	53.33	439.89
Totals			13627.88	721.26	14349.14

P21/120.1 Planning Applications Considered

Date received	Planning Application Number	Address	Proposal	Response
18/01	2022/40802	11, Ellesmere Road, Stockton Heath, Warrington, WA4 6DS	Proposed Single storey rear extension - Resubmission of application 2021/39968	No comment
19/01	2022/40784	96, London Road, Warrington, WA4 6LE	Application seeking to vary conditions 2 & 3 (opening hours) associated to previously approved application 2018/32616 (Change of use from A1/A2 (shops & retail/professional services) to A4 (drinking establishment))	No comment
20/01	2022/40782	84, Ackers Road, Stockton Heath, Warrington, WA4 2EA	Proposed felling of 3 no. trees, Remedial pruning works to 7 no. trees and 3 Groups	Concerned about the loss of trees. Is there a replacement plan? The parish council's tree policy recommends the replacement of any trees lost in the parish.
20/01	2022/40812	84, Ackers Road, Stockton Heath, Warrington, WA4 2EA	Proposed Fell 2 no. trees and remedial pruning to 8 no. trees	As above
19/01	2022/40815	10, Ackers Road, Stockton Heath, Warrington, WA4 2DH	Proposed single storey rear extension	No comment

P21/120.2 Details of Refused Planning Applications

Date received	Planning Application Number	Address	Proposal	Decision
17/08	2021/39950	100, Fairfield Road, Stockton Heath, Warrington, WA4 2BU	Householder - Proposed Two storey extension to side	24/01 Notification received that an appeal has been made to the Secretary of State.



STOCKTON HEATH PARISH COUNCIL

Minutes of an extra meeting of the Planning, Finance & General Purposes Committee was held on Tuesday 18 January 2022, commencing at 6:30pm at Stockton Heath Library.

Present: Cllrs. C Jones (Chair),
H Dutton, A North.

Attending: L Jacob (Clerk)

The meeting started at 6.53pm, later than scheduled, due to unforeseen circumstances.

P21/102 Apologies

Apologies were received and accepted from Cllrs. Murphy, Taylor and Todd. Cllr Walker and Wheeler did not attend as the agenda covered planning matters.

P21/103 Declarations of interest

No declarations were made.

P21/104 Public Participation

No members of the public were present.

P21/105 Planning Applications

Consideration was given to planning applications received:

2021/40645

1, Fairfield Gardens, Stockton Heath, Warrington, WA4 2BX

Proposed garage conversion and extension to detached garage to form garden room.

No comment

2021/40755

6 Burnside Avenue, Stockton Heath, Warrington, WA4 2AW

Proposed loft conversion including rear dormer

No comment

2022/40768

8, Raymond Avenue, Stockton Heath, Warrington, WA4 2UZ

Proposed single storey rear and side extension to connect existing extensions

No comment

P21/106 Date and Time of Next Meeting

Tuesday 1 February 2022 at 7.30 pm

The meeting closed at 6.58pm

Item 154 - Report on actions taken since the previous meeting

Meeting	Minute Reference	Action/Update	Next Action
Full Council 12 October 2021	21/082.6	Clerk awaiting information from Borough Council on proposed location for the Tommy figure	Still waiting – emailed 20/01 and 27/01
	21/085	Cllr Walker contacting Earthsense to enquiry if there is a way of allowing members of the public access to the Air Quality Monitor data without entering a password.	Cllr Walker?
	21/088	Bench for Forge Shopping Centre	Been delivered – installation dependant on WBC work to lighting columns as they are placed where the bench is due to be installed.
Full Council 14 December 2021	21/121.4	Staff Appraisals	Three appraisals completed by clerk and clerk appraisal date booked.
	21/126	Cllr Harrison to liaise with the clerk to review the health and safety procedures in place for the Christmas Lights Switch On Event	Meeting to be arranged
Land Assets 18 January 2022	L21/051	One English Oak and two Golden Crab Apples had been ordered and delivery is to be arranged to coincide with a planting event involving the Scouts/Brownie groups	Waiting for Scouts to communicate suitable day
	L21/052	Animal House Building Event – Wednesday 23 February 2022	Event has been advertised; all supplies delivered
	L21/053.2	Possible contamination of water inlet at Ackers Pit - investigation by United Utilities was completed with no further action	Environment Agency also alerted but unlikely to respond

Report on Correspondence received since the last update issued on 11 January 2022

Date	Subject of correspondence	Actions
13/01	Resident highlighting lack of courtesy received when requesting to use a business's facilities	Replied explaining that the Purple Flag system is no longer formally operational and it is not compulsory for businesses to make their facilities available, especially if those facilities are not generally available to the public.
14/01	NALC/ChALC bulletins	Forwarded to all
21/01	NALC/ChALC bulletins	Forwarded to all
27/01	NALC Report on local elections 2021	Forwarded to all
27/01	Member of the public enquiring about level of precept	Directed to information held on website
28/01	Police and Crime Commissioner – Stakeholder bulletin	Forwarded to all
28/01	NALC and ChALC Weekly bulletins	Forwarded to all

28/01	Resident highlighting that the paving slabs in the conservation area of Grappenhall Road were being replaced with black asphalt	Passed to borough councillors
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