



Stockton Heath Parish Council

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Dear Councillor

I hereby summons you to attend the **ANNUAL MEETING OF THE PARISH COUNCIL** which will be held at **STOCKTON HEATH LIBRARY, ALEXANDRA ROAD, STOCKTON HEATH** on **TUESDAY 10 MAY 2022**, commencing at **7.30pm** for the consideration of the subjects mentioned below.

Yours sincerely

Lara Jacob

Clerk to the Council 4 May 2022

AGENDA

22/001 Appointment of Chair for the ensuing year

22/002 Appointment of Deputy Chair for the ensuing year

22/003 Apologies

To receive and accept apologies given for non-attendance.

22/004 Code of Conduct, Register of Interests and Declarations of Interest

004.1 To agree that the Code of Conduct to be adopted will be that issued by Warrington Borough Council in May 2021 (attached)

004.2 All councillors to confirm that they will observe the Code of Conduct.

004.2 All councillors to confirm that they have reviewed their Register of Interest, and will provide within 28 days, any updates to the clerk. Registers can be found on the parish council's website: <https://stocktonheathpc.org.uk/members-of-stockton-heath-parish-council/> and should be checked prior to the meeting.

004.4 Declarations of Interests

Members are reminded of their responsibility to declare any disclosable pecuniary or non-pecuniary interest which they have in any item of business on the agenda no later than when the item is reached. Declarations are a personal matter for each Member to decide and the decision to declare, or not, is the responsibility of the Member based on the particular circumstances. Dispensations on any declarations of pecuniary interest made either before or during the meeting to be then considered by the Parish Council and any dispensations documented accordingly.

22/005 Public Participation

In accordance with Standing Order 3 (d,e,f,g,h,i) - The meeting shall be adjourned for a maximum of 30 minutes for Public Participation. Speeches will not last more than 3 minutes. No elector will be allowed to speak more than once on any one subject.

005.1 PCSO Monthly Report

005.2 Members of the Public

22/006 Minutes

The minutes are circulated with the agenda and will be taken as read.

006.1 Parish Council

The minutes of the Monthly Meeting of the Parish Council held on Tuesday 12 April 2022 to be confirmed as a true record and signed by the Chair.

006.2 Village Committee

The minutes of the Village Committee held on Tuesday 26 April 2022 to be confirmed as a true record and signed by the Chair.

006.3 Planning, Finance and General Purposes Committee

The minutes of the extra meeting of the Planning, Finance & General Purposes Committee held on Tuesday 26 April 2022 to be confirmed as a true record and signed by the Chair.

006.4 The minutes of the Planning, Finance & General Purposes Committee held on Tuesday 3 May 2022 to be confirmed as a true record and signed by the Chair.

22/007 Matters to be resolved from minutes

Planning, Finance and General Purposes Tuesday 3 May 2022

(minute P21/167) **Recommended** that the Parish Council approve the terms of reference (to follow in time for the meeting) for the appointment of a professional advisor to provide representation for the Parish Council at the Public Inquiry into the Draft Local Plan.

(minute P21/168) **Recommended** that in addition to the Planning, Finance & General Purposes Meeting held on the first Tuesday in the month, if necessary, a Planning Meeting is scheduled prior to the main monthly meeting on the second Tuesday of the month and any plans falling outside of these meetings be dealt with by calling an extra ordinary Planning Meeting as required.

22/008 General Power of Competence

To consider the continuation of the General Power of Competence, the power to 'do anything individuals may generally do' provided it is not prohibited by other legislation or restrictions. Stockton Heath Parish Council meet the qualifying criteria as per The Parish Councils (General Power of Competence) (Prescribed Conditions) Order 2012:

Two thirds of the Council are elected at the time of the resolution and the clerk holds the Certificate in Local Council Administration (CiLCA).

22/009 Appointment of Committees and Working Parties

To agree the Committees and Working Groups for 2022/23 and **to appoint** members (attached)

22/010 Appointment of representatives on Outside Bodies

To appoint members to represent the Parish Council on outside bodies for 2022/23 (attached)

22/011 Meetings Schedule of the Parish Council and the Planning, Finance and General Purposes Committee

To agree the dates and times of meetings (proposed calendar enclosed).

- 22/012 Report on actions from previous minutes and on correspondence received**
To receive and note the above reports (to follow)
- 22/013 Councillors' Reports**
To report any matters that have been raised to councillors since the Monthly Parish Council Meeting held on Tuesday 13 April 2022.
- 22/014 Working Groups**
To receive and consider any recommendations or actions from the following Working Groups:
014.1 Communications
014.2 Climate and Ecological Emergency
014.3 Queen's Jubilee Parish Events
014.4 Local Plan Response
- 22/015 Reports from Outside Bodies**
To receive and discuss reports from attendance at other meetings.
- 22/016 Ukrainian Crisis**
To receive any updates and consider any further actions.
- 22/017 Swing Bridge Closure**
To receive any updates and consider any further actions.
- 22/018 Consultation on Night Time Economy**
To consider a response by the parish council to the consultation.
<https://www.smartsurvey.co.uk/s/wbcnte2022/>
- 22/019 Air Quality Monitor**
To consider the options available now that the annual service subscription is due.
- 22/020 Motion proposed by Cllr Todd**
To consider how to help employees in preparing the room layout for full council meetings.
- 22/021 Motion proposed by Cllr Gillibrand**
To consider if the feasibility of providing an apprenticeship training opportunity at Stockton Heath Parish Council should be investigated.
- 22/022 Planning Applications**
To consider a response to the following planning applications received:
2022/41423 45, Victoria Road, Stockton Heath, Warrington, WA4 2AL
Proposed First floor rear extension, hip to gable roof alterations and loft conversion with rear and front facing dormers.
<https://tinyurl.com/y6wdn275>

22/023 Future Agenda Items and Items for Publicity

To agree any items to be placed on a future agenda, publicised through the website, newsletter or by report to the press and media.

Matters for discussion in closed session

Public Bodies (Admission to Meetings) Act 1960 s.2

A body may, by resolution, exclude the public from a meeting whenever publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for some other special reasons stated in the resolution and arising from the nature of that business of the proceedings; and where such a resolution is passed, this Act shall not require the meeting to be open to the public during proceedings to which the resolution applies.

22/024 Date and Time of Next Meeting

Tuesday 8 June 2022, 7.30pm



Stockton Heath Parish Council

MINUTES OF THE MEETING OF STOCKTON HEATH PARISH COUNCIL HELD AT STOCKTON HEATH LIBRARY ON TUESDAY 12 APRIL 2022 AT 7.30PM.

Present: Councillor P Todd (Chair)

Councillors Barlow, Dean, Dutton, Gillibrand, Harris, Harrison, Jones, Jordan, North, Walker and Wheeler.

Attending: L Jacob – Clerk; three members of the public;
PSCO Helen Jaras

21/187 Apologies

Apologies were received and accepted from Cllrs. Murphy, Olsen and Taylor.

21/188 Declarations of Interest

Cllrs Walker and Wheeler, as a substitute member and member of the Development Management Committee, did not speak on any planning matters.

21/189 Public Participation

189.1 PCSO Monthly Report

PCSO Helen Jaras attended and presented the monthly report. There were no burglaries or thefts from motor vehicles. There had been an incident of shoplifting and the theft of car registration plates, as well as three incidents of anti-social behaviour. The speed camera had been deployed on major roads, with two activations on London Road. PCSO Jaras had been into local schools to provide information on keeping safe online.

189.2 Members of the Public

A resident thanked the parish council for the donation towards the cost of purchasing a defibrillator to be placed at St Thomas' church and reported that the project to purchase and install the unit was underway.

The resident then shared some ideas on how the community can support the people of Ukraine during the current crisis, including sending handwritten letters of peace to President Putin and other Russian officials. The Church of St. Thomas' are researching the possibility of renting a property for a Ukrainian family and the congregation has been financially generous in their support. The resident called for Stockton Heath to be a community of welcome.

Another resident suggested that parish councils might work together on common issues, like response to the Ukrainian Crisis and Climate Action.

Item 21/196 of the agenda was brought forward and discussed at this point.

At the conclusion of the item, three members of the public left the meeting (8.20pm)

21/190 Minutes

190.1 Parish Council

The minutes of the Monthly Meeting of the Parish Council held on Tuesday 8 March 2022 were confirmed as a true record and signed by the Chairman.

190.2 Land Assets Committee

The minutes of the Land Assets Committee held on Tuesday 22 March 2022 were confirmed as a true record and signed by the Chairman.

190.3 Employment Committee

The minutes of the Employment Committee held on Tuesday 29 March 2022 were confirmed as a true record and signed by the Chairman.

190.4 Planning, Finance and General Purposes Committee

The minutes of the Planning, Finance & General Purposes Committee held on

Tuesday 29 March 2022 were confirmed as a true record and signed by the Chairman.

21/191 Recommendations to be considered

191.1 *Land Assets Committee, Tuesday 22 March 2022*

No recommendations to be considered.

191.2 *Employment Committee, Tuesday 29 March 2022*

(minute E21/016) Recommended that, following a review of the contents of the employee handbook and policies relating predominantly to employees, the employee handbook and policies, as outlined in the minutes of the Employment Committee, be adopted by the council.

Resolved to accept the recommendation.

191.3 *Planning, Finance and General Purposes Committee, Tuesday 29 March 2022*

(minute P21/143) Recommended that the proposed amendments to the Risk Management Register are approved.

Resolved to accept the recommendation.

(minute P21/144) Recommended that the following amounts are added to Earmarked Reserves : £15000 - Staff Contingency Costs (to cover staff absence due to sickness); £15000 - Local Plan (contingency to provide any representation on the issues affecting Stockton Heath); £5000 - Ongoing air quality monitoring.

Resolved to accept the recommendation.

(minute P21/146) Recommended that the Service Level Agreement from Northwich Town Council, relating to the planting and maintenance of the floral planters, is accepted, with the amendment that watering of planters is increased to two visits per week, based on a 16 week watering schedule.

Resolved to accept the recommendation.

(Cllr. North left the meeting at 8.28pm)

21/192 Report on actions from previous minutes and on correspondence received

The above reports were received and noted.

Additional correspondence received since the issue of the agenda included a resident reporting that the newly installed streetlamp at Vicarage Walk had stopped working and a resident enquiring about the installation of communications infrastructure by Freedom Fibre.

Cllr Wheeler had contacted WBC to request that traffic warning signs are installed around Alexandra Park, the library and St Thomas' school.

21/193 Councillors' Reports

The following matters were raised by councillors:

WBC have indicated that a project to install EV charging points at the Forge Car Park has progressed with an initial intention to provide six EV points.

Cllr Wheeler reported that neighbouring parishes had been approached by a private business to seek field areas for rent to provide dog walking parks.

The installation of the bench at the Forge Shopping Centre is progressing, a contractor having been identified.

The Bridgewater Canal Trust/Peel Ports, having requested that residents who erected fencing along the Bridgewater Canal rectify their encroachment on to Peel land, intend to inspect the properties and issue legal notices if rectification

has not taken place.

21/194 Working Group Reports

To receive and consider any recommendations or actions from the following Working Groups:

193.1 Communications

The group had met but no recommendations have been received in advance of this meeting.

193.2 Climate and Ecological Emergency

The group had met on 8 March 2022 and notes from the meeting had been circulated. The group are meeting again on 19 April 2022.

Recommended that the Draft Terms of Reference be considered and adopted by the parish council.

Resolved to accept the recommendation.

Recommended that a Climate Café event be held at the Alexandra Park Pavilion on Saturday 14 May 2022 and that a budget of £150 be available to fund the hire of the venue, advertise the event and purchase resources required.

Resolved to accept the recommendation.

193.3 Queen's Jubilee Parish Events

No meeting had been held.

21/195 London Road Swing Bridge Closure

The announcement by Peel Ports that the London Road swing bridge will be closed for nine months from April 2023 was discussed. Cllr Wheeler and Walker reported that Warrington Borough Council have asked Peel Ports to convene a liaison group to which parish councils and residents should be invited.

Resolved that the parish council will write to Peel Ports to request that a liaison group is convened; to invite Peel Ports to attend meetings of the parish council to facilitate communication with residents; to contact other parishes who will be affected by the closure; to use the parish council website and newsletter to keep residents informed.

21/196 Response to Ukrainian crisis

This item was taken after Public Participation.

Councillors responded to the information contributed by residents.

Resolved that the parish council will state publicly their support for the Ukrainian nation in their fight for their country; that a letter will be sent to other parish councils in South Warrington to begin a conversation on any joint work that could be undertaken; to contact Warrington Borough Council's Refugee Team to offer support and seek advice; to work in partnership with the churches and other community organisations to provide support.

21/197 PCSO Service Level Agreement

(Cllr. Jordan left the meeting at 8.52pm)

The service level agreement for funding towards 50% of the cost of a PCSO serving both Stockton Heath and Appleton Parish was considered.

Resolved that the Service Level Agreement be accepted and signed by the Chair of the Parish Council.

21/198 Local Plan

Warrington Borough Council have approved the draft Local Plan and it will now be subject to the Public Inspection process.

Councillors discussed how the parish council can best represent the needs of the parish at the Public Enquiry. It was agreed that research on the possibility of

employing a planning consultant should be undertaken and this item be placed on forthcoming agendas.

21/199 Internal Control Check

The documentation from the internal control check carried out by Cllr. Gillibrand on Friday 1 April 2022 was received and accepted.

21/200 Reports from Outside Bodies

The following reports from attendance at other meetings were received:
Cllr Barlow – the Friends of the Library were underway with their Jubilee event preparations; the Friends of Alexandra Park will be running their summer café from June; Wild about Stockton Heath had completed the first in their greening the alleyways project, with 23 households involved in planting up containers to increase biodiversity and encourage wildlife; the WASH group is running a community event on 8 May 2022.

21/201 Future Agenda Items and Items for Publicity

The following items to be placed on the next agenda:

Ukrainian Crisis Response; London Road Swing Bridge closure; Local Plan.

The following items to be publicised through the website, newsletter or by report to the press and media:

Climate Café; Chairman's Annual Report; statement on the Ukrainian Crisis; information on Swing Bridge closure.

(Cllrs. Dean, Gillibrand, Harris, Harrison, Walker and Wheeler left the meeting at 9.16pm)

21/202 Planning Applications

Consideration was given to the following planning applications received:

Plans 2021/40713 and 2021/40714 were considered first.

Cllr Barlow provided additional information from a resident.

(Cllr Barlow left the meeting at 9.28 pm)

2022/41194

13, Fairfield Road, Stockton Heath, Warrington, WA4 2UF

Proposed internal remodelling, new side window, new rooflight, new door to the rear.

Lawful Development Certificate, information only.

2022/41092

6, Millhouse Avenue, Stockton Heath, Warrington, WA4 2XF

Proposed Part double storey part single storey rear and side extension.

No comment

2022/41220

16, Oakdale Avenue, Stockton Heath, Warrington, WA4 2XD

Replacement Window and door to side elevation, window to rear and roof elevation to form gable with installation of rooflights.

Lawful Development Certificate, information only.

2022/41185

Mulberry Tree Hotel, Grappenhall Road, Stockton Heath, Warrington, WA4 2AF

Proposed redecoration of interior and replacement of existing equipment

The parish council wish to support this application as it will provide a refreshed look to the business, enhancing customer experience. The parish council recognise that the hospitality industry has been impacted by the Covid pandemic

restrictions and wish to see the business flourish once again.

2021/40713

62, Whitefield Road, Stockton Heath, Warrington, WA4 6NA

AMENDED PLAN Construction of one detached infill dwelling with associated access

The parish council appreciate that the amendments made are in mitigation of the objections received. However, the previous objection made on the grounds of parking and the compromising of safety at the junctions of Belvoir Road, Red Lane and Whitefield Road remain and the objection is reiterated.

The parish council request that this planning application is referred to the Development Management Committee for full consideration.

2021/40714 62 & 64 Whitefield Road, Stockton Heath, Warrington, WA4 6NA

AMENDED PLAN Demolition of single-storey rear extension and construction of one detached infill dwelling with associated accesses

The parish council appreciate that the amendments made are in mitigation of the objections received, particularly in respect to privacy for neighbouring properties. However, the previous objections made on the grounds of overdevelopment of the plot, parking and the compromising of safety at the junctions of Belvoir Road, Red Lane and Whitefield Road remain and the objection is reiterated.

The parish council request that this planning application is referred to the Development Management Committee for full consideration.

21/203 Date and Time of Next Meeting

Tuesday 10 May 2022, 7.30pm

The meeting closed at 9.32 pm.



Stockton Heath Parish Council

Minutes of the meeting of the Village Committee held at Stockton Heath Library on Tuesday 26 April 2022 at 7.30pm.

Present: Councillor S Barlow (Chair)

Councillors Dean (left 8.59pm), Jordan (left 8.59pm), Murphy (left 9.31 pm), North (left 9.31 pm), Olsen (left 7.50 pm), Wheeler and Cllr. Todd (ex officio)

Attending: L Jacob – Clerk

V21/044 Apologies

Apologies were received and accepted from Cllrs. Dutton and Harris.

V21/045 Declarations of interest

No declarations of interest were made.

V21/046 Public Participation

No members of the public attended.

V21/047 Budget

The payments made and balances across the budget headings over which the Village Committee has oversight were noted.

V21/048 Street Tree Planting

An update on the Street Tree Planting project was received. The contribution of £3000 had been made and six street trees had been established - one at the corner of Ackers Road; one at Hollow Drive; three on the public footpath behind Greenbank Gardens; one (an oak) off Belvoir Road/Calderfield Close. The four trees for Grappenhall Road will be replaced in the autumn.

A resident had reported that two more trees on Grappenhall Road, near the new development, the Orchards, have been removed.

It was agreed to invite an officer from the borough council to the next meeting of the committee to discuss additional tree planting for the autumn.

V21/049 Christmas Lights

One supplier had provided a broad outline of a proposed scheme. This included wrapping the real trees in Victoria Square and providing lighting to the real Christmas Tree in the first year, with wraps to the larger trees in year two and three.

It was suggested that festive lighting to the footpath at the Medical Centre be investigated.

It was agreed to discuss this item further at the next meeting, to allow other quotations to be completed and information on the likely impact of the refurbishment of Victoria Square to progress.

(Cllr. Olsen left the meeting at 7.50pm)

There was a discussion about the environmental impact on the provision of the real Christmas tree.

It was agreed that the Climate Action Group will be asked to research the benefits and drawbacks to the environment.

V21/050 Queen's Jubilee Celebrations

Warrington Borough Council had agreed that bunting could be affixed to the railings in Victoria Square.

It was agreed that an amount of £250 could be spent to purchase bunting.

It was agreed that up to £500 could be spent to design a poster advertising

community group events.

Cllr. Wheeler agreed to make enquiries about placing an advert in the digital advertising board and an enquiry would be made to the graphic designer regarding a design.

V21/051 Walking Day/Remembrance Sunday

The bill for the road closures had now been received by the church. Cllr. Wheeler will ask that the information be shared so that a contribution can be made by the Parish Council. Discussions are underway with Warrington Borough Council for a temporary halt to the traffic lights during next year's service, in addition to the closure of Ellesmere Road to traffic.

For Walking Day, Cllrs. Barlow and Dean will organise seating; Cllr. Todd will organise refreshments; invitations to attend to be sent to former councillors, the Mayor of Warrington and the Member of Parliament for Warrington South.

V21/052 Stockton Heath Festival

A working group will be convened to discuss arrangements for the Festival stall. Cllrs. Wheeler, Jordan, North, Dean, Todd and Barlow agreed to make up the working group.

V21/053 Floral Decorations

053.1 Information had been received from WBC relating to mass bulb planting in the open space at Sandy Lane/East Avenue. The cost to machine plant was estimated as £1800.00 to £5,500 depending on the amount of bulbs per square metre.

Further information on the choice of bulbs, whether it was feasible to involve the community in hand-planting bulbs to be sought.

053.2 The contractor that the borough council had used and with which the Parish Council had an arrangement for treating the knotweed at Arley Avenue/East Avenue had not secured the contract for this year. The borough has yet to respond to the request for information relating to the replacement. Meanwhile, maintenance of the area is undertaken by the Rangers, without disturbing the quadrant that the Knotweed is growing in.

(Cllr. Dean and Cllr Jordan left the meeting at 8.59pm)

V21/054 Benches

054.1 The installation of the bench at Forge Shopping Centre was scheduled for Thursday 28 April 2022.

054.2 Quotations received for the upgrade of benches across the parish were discussed.

Agreed that up to £2000 is spent on providing a new bench at the easement on Ellesmere Road and a replacement bench at London Road. These benches will have Jubilee commemoration plaques added.

Agreed that up to £2500 will be spent for the refurbishment of five additional benches across the parish.

Agreed that the decision on the refurbishment of the benches at Victoria Square is deferred until more information on the extent of the refurbishment is available.

054.3 Agreed that three plaques will be purchased at a cost of £68.00 each, to either be the round design or the rectangular design with the Jubilee emblem (depending on the best fit to the benches).

V21/055 Litter Management

055.1 It was noted that the weekend litter pickers had decided that they no longer wished to continue the service.

A wait and see approach was agreed, with levels of litter, particularly on Mondays over the summer period, to be monitored to establish if a replacement service is desirable.

055.2 A verbal update on the work of the Rangers was given.

With the advent of the summer growing season, the rangers are attending to weed growth through the village centre in addition to cleansing activities. Holiday cover is the biggest priority through June and July.

Arrangements for post-bank holiday cleansing were discussed.

Agreed to ask the rangers if they would consider working extra hours, particularly on Mondays and to ask the borough council if extra cleansing is scheduled, particularly to cover the Jubilee weekend.

055.3 Consideration was given to the purchase of additional double bins for locations across the village. An additional bin at Sandy Lane/London Road had been suggested previously.

Agreed that the rangers will be asked to monitor and suggest locations.

V21/056 Reports from attendance at outside groups

Cllr Todd had attended the Walking Day meeting.

Cllr Barlow outlined an activity that the Wild about Stockton Heath group were holding.

(Cllrs. Murphy and North left the meeting at 9.31pm)

V21/057 Publicity

The following items were agreed for inclusion in the next newsletter or for publicising through appropriate media outlets: Jubilee events, street tree planting; information from the Climate Action Group; refurbishment of benches.

V21/058 Matters for next agenda

The following items were agreed for the next agenda: floral planting contract; Christmas lighting scheme; invitation to officer to outline street tree planting autumn programme; locations for litter bins; bulb planting in open spaces; anti-social behaviour.

V21/059 Date and Time of Next Meeting

TBC – 28 June 2022

The meeting closed at 9.37pm



Stockton Heath Parish Council

Minutes of an extra meeting of the Planning, Finance & General Purposes Committee held on Tuesday 26 April 2022, commencing at 7:00pm at Stockton Heath Library.

Present: Cllrs. C Jones (Chair)
H Dutton, L Murphy and P Todd.
Attending: L Jacob (Clerk)

P21/150 Apologies

Apologies were received and accepted from Cllrs. North, Taylor, Walker and Wheeler.

P21/151 Declarations of interest

No declarations were made.

P21/152 Public Participation

No members of the public were present.

P21/153 Planning Applications

153.1 The responses following consideration of planning applications received are detailed in the appended table.

153.2 There were no notifications of refused planning applications nor any applications which have been referred to or decided by the WBC Development Management Committee

153.3 There were no other updates on any other planning issues.

P21/154 Date and Time of Next Meeting

Tuesday 3 May 2022 at 7.30 pm.

The meeting closed at 7.21 pm

P21/153.1 Planning Applications to consider

Date received	Planning Application Number	Address	Proposal	Comment
06/04	2022/41221	Mulberry Tree Hotel, Grappenhall Road, Stockton Heath, Warrington, WA4 2AF	Works associated to advertisement consent to display various illuminated and non-illuminated signs and lanterns	Stockton Heath Parish Council wish to express their support. The heritage colours chosen and the subtle lighting will enhance the overall appearance of Victoria Square in Stockton Heath, regarded as a focal feature of the village.
06/04	2022/41174	Mulberry Tree Hotel, Grappenhall Road, Stockton Heath, Warrington, WA4 2AF	Various Illuminated & Non Illuminated signs (projecting & fascia) including lanterns	As above
06/04	2022/41303	123, London Road, Warrington, WA4 6LG	Proposed single rear infill /side return extension with flat roof and lantern sky lights to extend beyond the rear wall by 6m, height of 3m and height of the eaves to be 3m	No comment
14/04	2022/41362	76, Walton Road, Warrington, WA4 6NL	Alteration to side and rear window openings at first floor	No comment
19/04	2022/41219	1, Gibson Street, Stockton Heath, Warrington, WA4 2UQ	Proposed single storey rear extension.	No comment



Stockton Heath Parish Council

Minutes of a meeting of the Planning, Finance & General Purposes Committee held on Tuesday 3 May 2022, commencing at 7:30pm at Stockton Heath Library.

Present: Cllr. C Jones (Chair)

Cllrs. H Dutton, L Murphy S Taylor, P Todd, P Walker and J Wheeler.

Attending: I Derbyshire (Assistant Clerk); one member of the public

P21/155 Apologies

No apologies were received.

Cllr A North was absent.

P21/156 Declarations of interest

No declarations of interest were made.

P21/157 Public Participation

No members of the public wished to participate.

P21/158 Accounts for Payment

158.1 **Resolved** to approve the payment of the accounts as detailed on the schedule of payments dated to 30 April 2022. Cllrs. Jones and Todd authorised the payments via internet banking.

158.2 Cllr Taylor, who is not Chairman of the Parish Council nor a cheque signatory, signed the reconciliation and accompanying statements to 31 March 2022. It was noted that the Mansfield Building Society had updated the passbook incorrectly, with the amount of interest transferred to the National Westminster account appearing in the receipts column instead of the withdrawals column, although the balance of the account was correct. The Mansfield will be asked to correct this.

158.3 **Resolved** to transfer £84,975.36 to the Nationwide Building Society from National Westminster Bank account. The FSCS protection scheme applies to balances up to £85,000 and therefore the balance in the Nationwide Building Society would take advantage of this protection.

158.4 **Resolved** to transfer £10,000 to the Mansfield Building Society from the National Westminster Bank account. The FSCS protection scheme applies to balances up to £85,000 and therefore the balance in the Mansfield Building Society would take advantage of this protection.

It was noted that the balance of monies remaining in the National Westminster Bank account would remain above the £85,000 FSCS protection level, but this would be the case only for a few months as payments made in future months would reduce the balance.

158.5 The following regular payments made by Direct Debit and BACS for the financial year 2022/23 were confirmed. These will be recorded on the Schedule of Payments sheet each time payment falls due.

BACS PAYMENTS	
Staff Salaries	Variable
Cheshire Pension Fund – Staff Pensions	Variable
HMRC – Staff tax and National Insurance Contributions	Variable

DIRECT DEBIT	
BT Payment Services Ltd – Quarterly Office Telephone Account including Broadband	Variable
Wavenet - Internet Service Provider	£11.28
Information Commissioner's Office	£35.00

156.6 Warrington Foodbank had thanked the Parish Council for their continued support. They confirmed their expenditure is even throughout the year, so timing of donations is not critical.

156.7 To note that the second instalment of £1953 for the provision of Outreach Workers by Broomfields Youth Project (BYP), agreed at the October 2021 meeting, now due for payment, will be made once bank details are confirmed.

P21/159 Receipts

159.1 The following receipt of monies into the National Westminster account for the period 1 April 2022 to 30 April 2022 were noted:

Annual Interest – Nationwide Building Society	£23.64
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It was noted that the precept had been received from Warrington Borough Council, showing on the bank balance on 3 May 2022.

159.2 An invoice of £620 had been issued to Stockton Heath Allotments for the annual rental.

An update on the status of the lease document was requested from the solicitor.

P21/160 Statement of Receipts and Payments to date

The Statement for the period to 30 April 2022 was noted.

P21/161 Statement of Receipts and Payments for the Financial Year 2021/22

The Statement for the financial year 2021/22 was noted.

P21/162 Budget Review

The financial position of the council across budget headings to end of March 2022, the year-end position, was noted. A request that an item on Noticeboards be included in a future agenda was made.

P21/163 Audit End of Year

All documents required by the internal auditor will be sent this week.

P21/164 Mid Cheshire Footpath Society

Resolved to join the above Society at an annual subscription of £8. A list of walks would be requested from the Society and displayed on the Parish Council's website.

P21/165 Annual Renewal Membership of CPRE

Resolved to renew the annual membership of CPRE (Campaign to Protect Rural England) at the cost of £36.

P21/166 Annual Review of Insurance

The level of insurance cover for the insurance period 1 June 2022 to 31 May 2023 was reviewed and it was noted that the renewal will be the second year

of the three-year quotation period that was entered into in June 2021. This year's premium is £539.15, an increase of £4.95 on the previous year.

P21/167

Local Plan

The Local Plan Working Group had met to discuss professional representation for Stockton Heath Parish Council.

Recommended that the Parish Council approve the terms of reference (to follow in time for the meeting) for the appointment of a professional advisor.

P21/168

Planning Applications

168.1 The schedule of meetings of this committee was discussed with reference to meeting with the 21-day consultation period on planning applications.

Recommended to maintain the current Planning, Finance & General Purposes Meetings as the first Tuesday in the month and, if necessary, hold a Planning Meeting prior to the main monthly meeting on the second Tuesday of the month. Plans falling outside of these meetings to be dealt with by calling an extra ordinary Planning Meeting as required.

168.2 No planning applications had been received.

168.3 No updates on any other planning issues.

P21/169

Date and Time of Next Meeting

Tuesday 7 June 2022 at 7.30pm

Meeting closed at 8.55pm.

P21/158 Schedule of Payments

The following accounts are submitted for approval and payment by the Committee from the agreed budget for 2022/23

Payee	Goods or Service provided	Budget Heading	Net	VAT	Gross
Internet Banking Transfers					
Staff Costs	Staff Salaries (Mar 2022)	People Costs	5521.20	0.00	5521.20
Warrington Borough Council	Van Hire 1.10.21 -31.3.22	Village	1560.00	312.00	1872.00
Warrington Borough Council	Replacement of street lamp head at Vicarage Walk		224.35	44.87	269.22
Warrington Borough Council	Works associated with providing Christmas lighting in trees in Stockton Heath	Village	1040.00	208.00	1248.00
Warrington Borough Council	Street Trees	Village	3000.00	600.00	3600.00
Helping Hands	Litter Picker Sticks and Hoops	Village	68.20	13.64	81.84
Friends of Alexandra Park	Hire of Room - Bird Box Event	Village	35.00	0.00	35.00
KDE	PAT Testing	Office Costs	63.30	12.66	75.96
SLCC	Training Climate Change	People Costs	45.00	9.00	54.00
Furniture at Work	Office Tables	Office Costs	214.00	42.80	256.80
Wavenet	Computer Costs	Office Costs	9.40	1.88	11.28
FDR Law	Interim Invoice for services related to preparing a lease for Red Lane Allotments		1218.50	243.70	1462.20
Cheshire Constabulary	PSCO Quarter 4 charge	PCSO	4160.00	0.00	4160.00
Warrington Food Bank	Donation	Grants	400.00	0.00	400.00
Debit Card Transactions					
None					
		TOTALS	£17558.95	£1488.55	£19047.50

P21/148.1 Planning Applications Considered

Date received	Planning Application Number	Address	Proposal	Weblink to Planning documents
07/03	2022/41045	63, West Avenue, Warrington, WA4 6HX	Retention of timber framed outbuilding and a material change of use to regularise the business of a drum teaching classroom	No comment
09/03	2022/41068	14, Raymond Avenue, Stockton Heath, Warrington, WA4 2UZ	Application for Approval of Details Reserved by Condition 3 (Materials) following grant of approval 2021/39263	No comment
11/03	2022/40858	22, Hill Top Road, Stockton Heath, Warrington, WA4 2EF	Proposed single storey infill extension and rear garage extension	No comment
11/03	2022/40954	23, Kimberley Drive, Stockton Heath, Warrington, WA4 6JU	Proposed single storey rear and side extension	No comment
11/03	2022/41109	26, Brian Avenue, Stockton Heath, Warrington, WA4 2BG	Proposed single storey rear extension, new porch	No comment
11/03	2022/40954	23, Kimberley Drive, Stockton Heath, Warrington, WA4 6JU	Proposed single storey rear and side extension	No comment
16/03	2022/41107	145, London Road, Warrington, WA4 6LG	Proposed Single Storey Side Extension Two Storey Rear Extension and Associated Landscaping	No comment
18/03	2021/40291	90a, Ackers Road, Stockton Heath, Warrington, WA4 2EA	Demolition of existing conservatory and erection of a single storey rear extension, first floor extension above existing single storey extension, loft conversion and dormer extension incorporating an increase in height and alterations to the main roof.	No comment
23/02	2022/41128	3, Algernon Street, Stockton Heath, Warrington, WA4 6EA	Two storey rear extension above existing ground floor extension, along with part single storey extension to rear	No comment

Councillor Code of Conduct

Definitions

For the purposes of this Code of Conduct, a “councillor” means a member or co-opted member of a local authority or a directly elected mayor. A “co-opted member” is defined in the Localism Act 2011 Section 27(4) as “a person who is not a member of the authority but who

- a) is a member of any committee or sub-committee of the authority, or;
- b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority;

and who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee”.

For the purposes of this Code of Conduct, “local authority” includes county councils, district councils, London borough councils, parish councils, town councils, fire and rescue authorities, police authorities, joint authorities, economic prosperity boards, combined authorities and National Park authorities.

Purpose of the Code of Conduct

The purpose of this Code of Conduct is to assist you, as a councillor, in modelling the behaviour that is expected of you, to provide a personal check and balance, and to set out the type of conduct that could lead to action being taken against you. It is also to protect you, the public, fellow councillors, local authority officers and the reputation of local government. It sets out general principles of conduct expected of all councillors and your specific obligations in relation to standards of conduct. The LGA encourages the use of support, training and mediation prior to action being taken using the Code. The fundamental aim of the Code is to create and maintain public confidence in the role of councillor and local government.

General principles of councillor conduct

Everyone in public office at all levels; all who serve the public or deliver public services, including ministers, civil servants, councillors and local authority officers; should uphold the [Seven Principles of Public Life](#), also known as the Nolan Principles.

Building on these principles, the following general principles have been developed specifically for the role of councillor.

In accordance with the public trust placed in me, on all occasions:

- I act with integrity and honesty
- I act lawfully
- I treat all persons fairly and with respect; and
- I lead by example and act in a way that secures public confidence in the role of councillor.

In undertaking my role:

- I impartially exercise my responsibilities in the interests of the local community
- I do not improperly seek to confer an advantage, or disadvantage, on any person
- I avoid conflicts of interest
- I exercise reasonable care and diligence; and
- I ensure that public resources are used prudently in accordance with my local authority's requirements and in the public interest.

Application of the Code of Conduct

This Code of Conduct applies to you as soon as you sign your declaration of acceptance of the office of councillor or attend your first meeting as a co-opted member and continues to apply to you until you cease to be a councillor.

This Code of Conduct applies to you when:

- you are acting in your capacity as a councillor and/or as a representative of your council
- you are claiming to act as a councillor and/or as a representative of your council
- you are giving the impression that you are acting as a councillor and/or as a representative of your council
- you refer publicly to your role as a councillor or use knowledge you could only obtain in your role as a councillor.

The Code applies to all forms of communication and interaction, including:

- at face-to-face meetings
- at online or telephone meetings
- in written communication
- in verbal communication
- in non-verbal communication
- in electronic and social media communication, posts, statements and comments.

You are also expected to uphold high standards of conduct and show leadership at all times.

Your Monitoring Officer has statutory responsibility for the implementation of the Code of Conduct, and you are encouraged to seek advice from your Monitoring Officer on any matters that may relate to the Code of Conduct. Town and parish councillors are encouraged to seek advice from their Clerk, who may refer matters to the Monitoring Officer.

Standards of councillor conduct

This section sets out your obligations, which are the minimum standards of conduct required of you as a councillor. Should your conduct fall short of these standards, a complaint may be made against you, which may result in action being taken.

Guidance is included to help explain the reasons for the obligations and how they should be followed.

General Conduct

1. *Respect*

As a councillor:

1.1 I treat other councillors and members of the public with respect.

1.2 I treat local authority employees, employees and representatives of partner organisations and those volunteering for the local authority with respect and respect the role they play.

Respect means politeness and courtesy in behaviour, speech, and in the written word. Debate and having different views are all part of a healthy democracy. As a councillor, you can express, challenge, criticise and disagree with views, ideas, opinions and policies in a robust but civil manner. You should not, however, subject individuals, groups of people or organisations to personal attack.

In your contact with the public, you should treat them politely and courteously. Rude and offensive behaviour lowers the public's expectations and confidence in councillors.

In return, you have a right to expect respectful behaviour from the public. If members of the public are being abusive, intimidatory or threatening you are entitled to stop any conversation or interaction in person or online and report them to the local authority, the relevant social media provider or the police. This also applies to fellow councillors, where action could then be taken under the Councillor Code of Conduct, and local authority employees, where concerns should be raised in line with the local authority's councillor-officer protocol.

2. Bullying, harassment and discrimination

As a councillor:

2.1 I do not bully any person.

2.2 I do not harass any person.

2.3 I promote equalities and do not discriminate unlawfully against any person.

The Advisory, Conciliation and Arbitration Service (ACAS) characterises bullying as offensive, intimidating, malicious or insulting behaviour, an abuse or misuse of power through means that undermine, humiliate, denigrate or injure the recipient. Bullying might be a regular pattern of behaviour or a one-off incident, happen face-to-face, on social media, in emails or phone calls, happen in the workplace or at work social events and may not always be obvious or noticed by others.

The Protection from Harassment Act 1997 defines harassment as conduct that causes alarm or distress or puts people in fear of violence and must involve such conduct on at least two occasions. It can include repeated attempts to impose unwanted communications and contact upon a person in a manner that could be expected to cause distress or fear in any reasonable person.

Unlawful discrimination is where someone is treated unfairly because of a protected characteristic. Protected characteristics are specific aspects of a person's identity defined by the Equality Act 2010. They are age, disability, gender reassignment, marriage and civil partnership, pregnancy and maternity, race, religion or belief, sex and sexual orientation.

The Equality Act 2010 places specific duties on local authorities. Councillors have a central role to play in ensuring that equality issues are integral to the local authority's performance and strategic aims, and that there is a strong vision and public commitment to equality across public services.

3. Impartiality of officers of the council

As a councillor:

3.1 I do not compromise, or attempt to compromise, the impartiality of anyone who works for, or on behalf of, the local authority.

Officers work for the local authority as a whole and must be politically neutral (unless they are political assistants). They should not be coerced or persuaded to act in a way that would undermine their neutrality. You can question officers in order to understand, for example, their reasons for proposing to act in a particular way, or the content of a report that they have written. However, you must not try and force them to act differently, change their advice, or alter the content of that report, if doing so would prejudice their professional integrity.

4. Confidentiality and access to information

As a councillor:

4.1 I do not disclose information:

- a. given to me in confidence by anyone
- b. acquired by me which I believe, or ought reasonably to be aware, is of a confidential nature, unless
 - i. I have received the consent of a person authorised to give it;
 - ii. I am required by law to do so;
 - iii. the disclosure is made to a third party for the purpose of obtaining professional legal advice provided that the third party agrees not to disclose the information to any other person; or
 - iv. the disclosure is:
 - 1. reasonable and in the public interest; and
 - 2. made in good faith and in compliance with the reasonable requirements of the local authority; and
 - 3. I have consulted the Monitoring Officer prior to its release.

4.2 I do not improperly use knowledge gained solely as a result of my role as a councillor for the advancement of myself, my friends, my family members, my employer or my business interests.

4.3 I do not prevent anyone from getting information that they are entitled to by law.

Local authorities must work openly and transparently, and their proceedings and printed materials are open to the public, except in certain legally defined circumstances. You should work on this basis, but there will be times when it is required by law that discussions, documents and other information relating to or held by the local authority must be treated in a confidential manner. Examples include personal data relating to individuals or information relating to ongoing negotiations.

5. Disrepute

As a councillor:

5.1 I do not bring my role or local authority into disrepute.

As a councillor, you are trusted to make decisions on behalf of your community and your actions and behaviour are subject to greater scrutiny than that of ordinary members of the public. You should be aware that your actions might have an adverse impact on you, other councillors and/or your local authority and may lower the public's confidence in you or your local authority's ability to discharge your/its functions. For example, behaviour that is considered dishonest and/or deceitful can bring your local authority into disrepute.

You are able to hold the local authority and fellow councillors to account and are able to constructively challenge and express concern about decisions and processes undertaken by the council whilst continuing to adhere to other aspects of this Code of Conduct.

6. *Use of position*

As a councillor:

6.1 I do not use, or attempt to use, my position improperly to the advantage or disadvantage of myself or anyone else.

Your position as a member of the local authority provides you with certain opportunities, responsibilities and privileges, and you make choices all the time that will impact others. However, you should not take advantage of these opportunities to further your own or others' private interests or to disadvantage anyone unfairly.

7. *Use of local authority resources and facilities*

As a councillor:

7.1 I do not misuse council resources.

7.2 I will, when using the resources of the local or authorising their use by others:

- a. act in accordance with the local authority's requirements; and**
- b. ensure that such resources are not used for political purposes unless that use could reasonably be regarded as likely to facilitate, or be conducive to, the discharge of the functions of the local authority or of the office to which I have been elected or appointed.**

You may be provided with resources and facilities by the local authority to assist you in carrying out your duties as a councillor.

Examples include:

- office support
- stationery
- equipment such as phones, and computers
- transport
- access and use of local authority buildings and rooms.

These are given to you to help you carry out your role as a councillor more effectively and are not to be used for business or personal gain. They should be used in accordance with the purpose for which they have been provided and the local authority's own policies regarding their use.

8. *Complying with the Code of Conduct*

As a councillor:

8.1 I undertake Code of Conduct training provided by my local authority.

8.2 I cooperate with any Code of Conduct investigation and/or determination.

8.3 I do not intimidate or attempt to intimidate any person who is likely to be involved with the administration of any investigation or proceedings.

8.4 I comply with any sanction imposed on me following a finding that I have breached the Code of Conduct.

It is extremely important for you as a councillor to demonstrate high standards, for you to have your actions open to scrutiny and for you not to undermine public trust in the local authority or its governance. If you do not understand or are concerned about the local authority's processes in handling a complaint you should raise this with your Monitoring Officer.

Protecting your reputation and the reputation of the local authority

9. *Interests*

As a councillor:

9.1 I register and declare my interests.

You need to register your interests so that the public, local authority employees and fellow councillors know which of your interests might give rise to a conflict of interest. The register is a public document that can be consulted when (or before) an issue arises. The register also protects you by allowing you to demonstrate openness and a willingness to be held accountable. You are personally responsible for deciding whether or not you should declare an interest in a meeting, but it can be helpful for you to know early on if others think that a potential conflict might arise. It is also important that the public know about any interest that might have to be declared by you or other councillors when making or taking part in decisions, so that decision making is seen by the public as open and honest. This helps to ensure that public confidence in the integrity of local governance is maintained.

You should note that failure to register or declare a disclosable pecuniary (i.e. financial) interest is a criminal offence under the Localism Act 2011.

Appendix B sets out the detailed provisions on registering and declaring interests. If in doubt, you should always seek advice from your Monitoring Officer.

10. Gifts and hospitality

As a councillor:

10.1 I do not accept gifts or hospitality, irrespective of estimated value, which could give rise to real or substantive personal gain or a reasonable suspicion of influence on my part to show favour from persons seeking to acquire, develop or do business with the local authority or from persons who may apply to the local authority for any permission, licence or other significant advantage.

10.2 I register with the Monitoring Officer any gift or hospitality with an estimated value of at least £50 within 28 days of its receipt.

10.3 I register with the Monitoring Officer any significant gift or hospitality that I have been offered but have refused to accept.

In order to protect your position and the reputation of the local authority, you should exercise caution in accepting any gifts or hospitality which are (or which you reasonably believe to be) offered to you because you are a councillor. The presumption should always be not to accept significant gifts or hospitality. However, there may be times when such a refusal may be difficult if it is seen as rudeness in which case you could accept it but must ensure it is publicly registered. However, you do not need to register gifts and hospitality which are not related to your role as a councillor, such as Christmas gifts from your friends and family. It is also important to note that it is appropriate to accept normal expenses and hospitality associated with your duties as a councillor. If you are unsure, do contact your Monitoring Officer for guidance.

Appendices

Appendix A – The Seven Principles of Public Life

The principles are:

Selflessness

Holders of public office should act solely in terms of the public interest.

Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

Honesty

Holders of public office should be truthful.

Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.

Appendix B

Registering interests

1. Within 28 days of this Code of Conduct being adopted by the local authority or your election or appointment to office (where that is later) you must register with the Monitoring Officer the interests which fall within the categories set out in Table 1 (Disclosable Pecuniary Interests) and Table 2 (Other Registerable Interests). Disclosable Pecuniary Interests means issues relating to money and finances.
2. You must ensure that your register of interests is kept up-to-date and within 28 days of becoming aware of any new interest, or of any change to a registered interest, notify the Monitoring Officer.
3. A 'sensitive interest' is as an interest which, if disclosed, could lead to the councillor/member or co-opted member, or a person connected with the member or co-opted member, being subject to violence or intimidation.
4. Where you have a 'sensitive interest' you must notify the Monitoring Officer with the reasons why you believe it is a sensitive interest. If the Monitoring Officer agrees they will withhold the interest from the public register.

Declaring interests

5. Where a matter arises at a meeting which directly relates one of your Disclosable Pecuniary Interests, you must declare the interest, not participate in any discussion or vote on the matter and must not remain in the room unless you have been granted a dispensation. If it is a 'sensitive interest', you do not have to declare the nature of the interest, just that you have an interest.
6. Where a matter arises at a meeting which relates to an interest in:
 - any body to which you have been appointed or nominated by the Council
 - any body exercising functions of a public nature (for example a school governing body or another Council).
 - any body directed to charitable purposes
 - any body one of whose principle purposes includes the influence or public opinion or policy

(a) you must make a verbal declaration of that interest if an item of business affects or relates to that interest at or before the item is considered or as soon as the interest becomes apparent.

(b) you must consider whether the nature and extent of the interest is such that you are unable to consider the matter fairly or objectively

(c) if you consider you are unable to consider the matter fairly or objectively you must not participate in any discussion or vote upon the matter.

All declarations will be recorded in the minutes of the meeting at which the declaration is made.

Table 1: Disclosable Pecuniary Interests

This table sets out the explanation of Disclosable Pecuniary Interests as set out in the [Relevant Authorities \(Disclosable Pecuniary Interests\) Regulations 2012](#).

Subject	Description
Employment, office, trade, profession or vocation	Any employment, office, trade, profession or vocation carried on for profit or gain. [Any unpaid directorship.]
Sponsorship	Any payment or provision of any other financial benefit (other than from the council) made to the councillor during the previous 12-month period for expenses incurred by him/her in carrying out his/her duties as a councillor, or towards his/her election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.
Contracts	Any contract made between the councillor or his/her spouse or civil partner or the person with whom the

	councillor is living as if they were spouses/civil partners (or a firm in which such person is a partner, or an incorporated body of which such person is a director* or a body that such person has a beneficial interest in the securities of*) and the council — (a) under which goods or services are to be provided or works are to be executed; and (b) which has not been fully discharged.
Land and Property	Any beneficial interest in land which is within the area of the council. ‘Land’ excludes an easement, servitude, interest or right in or over land which does not give the councillor or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners (alone or jointly with another) a right to occupy or to receive income.
Licences	Any licence (alone or jointly with others) to occupy land in the area of the council for a month or longer
Corporate tenancies	Any tenancy where (to the councillor’s knowledge)— (a) the landlord is the council; and (b) the tenant is a body that the councillor, or his/her spouse or civil partner or the person with whom the councillor is living as if they were spouses/ civil partners is a partner of or a director* of or has a beneficial interest in the securities* of.
Securities	Any beneficial interest in securities* of a body where— (a) that body (to the councillor’s knowledge) has a place of business or land in the area of the council; and (b) either— (i) the total nominal value of the securities* exceeds £25,000 or one hundredth of the total issued share capital of that body; or (ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the councillor, or his/ her spouse or civil partner or the person with whom the councillor is living as if they were

	spouses/civil partners has a beneficial interest exceeds one hundredth of the total issued share capital of that class.
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* 'director' includes a member of the committee of management of an industrial and provident society.

* 'securities' means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000 and other securities of any description, other than money deposited with a building society.

Table 2: Other Registerable Interests

Any Body of which you are a member or in a position of general control or management and to which you are appointed or nominated by the council;	
Any Body -	(a) exercising functions of a public nature;
	(b) directed to charitable purposes; or
	(c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union)
of which you are a member or in a position of general control or management.	



COMMITTEES AND WORKING PARTIES

At the Annual Meeting of the Parish Council on 10 May 2022 the Parish Council made the following appointments for the year 2022/23. The Chair and Deputy Chair of the Parish Council are ex-officio members of all Committees and Working Groups:

Planning, Finance and General Purposes Committee (PFGP)

Cllrs Dutton, Jones, Murphy, North, Taylor, Todd, Walker and Wheeler

Village Committee

Cllrs Barlow, Dean, Harris, Jordan, Murphy, North, Olsen and Wheeler

Land Assets Committee

Cllrs Barlow, Dean, Dutton, Jones and Todd

Employment Committee

Cllrs Barlow, Dutton, Harrison, Jordan and Walker

Communications Group

Cllrs Barlow, North and Olsen

Local Plan Response Group

Cllrs Dutton, Harris, Murphy, North, Taylor and Walker

Climate Action Group



APPOINTMENT OF REPRESENTATIVES TO OUTSIDE BODIES

Campaign to Protect Rural England (CPRE)

Cllr Dean

Warrington Public Rights of Way Forum

Cllr Dutton

Parish Footpath Wardens

Cllrs Harrison and Gillibrand

Police and Crime Commissioner Surgery Meetings

Cllr Walker

Stockton Heath Walking Day Representative

Cllr Jordan

Friends of Alexandra Park

Cllr Olsen

Fred Pendlebury Trust Legacy

Chair and Deputy Chair

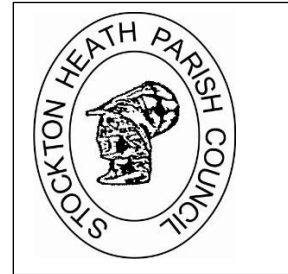
Promote Stockton Heath

Cllrs North and Taylor

South Warrington Libraries in Stockton Heath (SWISH) Friends Group

Cllr Barlow and Harris

STOCKTON HEATH **PARISH COUNCIL**



MEETINGS OF THE PARISH COUNCIL **For the civic year 2022-2023**

TUESDAY 14 JUNE 2022

TUESDAY 12 JULY 2022

AUGUST IN RECESS

TUESDAY 13 SEPTEMBER 2022

TUESDAY 11 OCTOBER 2022

TUESDAY 8 NOVEMBER 2022

TUESDAY 13 DECEMBER 2022

TUESDAY 10 JANUARY 2023

TUESDAY 14 FEBRUARY 2023

TUESDAY 14 MARCH 2023

TUESDAY 11 APRIL 2023

(ANNUAL PARISH MEETING PRECEEDING)

TUESDAY 9 MAY 2023

COMMENCING AT 7.30 P.M.

Normally at Stockton Heath Library, Alexandra Road
Stockton Heath, WA4 2AN

STOCKTON HEATH **PARISH COUNCIL**



MEETINGS OF THE PLANNING, FINANCE AND GENERAL PURPOSES COMMITTEE

for the civic year 2022- 2023

TUESDAY 7 JUNE 2022

TUESDAY 5 JULY 2022

TUESDAY 2 AUGUST 2022

TUESDAY 6 SEPTEMBER 2022

TUESDAY 4 OCTOBER 2022

TUESDAY 1 NOVEMBER 2022

TUESDAY 6 DECEMBER 2022

TUESDAY 3 JANUARY 2023

TUESDAY 7 FEBRUARY 2023

TUESDAY 7 MARCH 2023

TUESDAY 4 APRIL 2023

TUESDAY 2 MAY 2023

COMMENCING AT 7.30 P.M.

Normally at Stockton Heath Library, Alexandra Road
Stockton Heath, WA4 2AN

SHPC CEE GROUP
MEETING NOTES – 27th April (6.30pm)

Present: Cllr Sue Barlow
Cllr Sharon Harris
Cllr Helen Dutton

Ben Tolhurst (left at 6.30pm)
Nic Baird
Holly Buckhurst (from 7.15pm)

Apologies: Kevin Gillibrand

Richard Fontana has left the Group as he is unable to commit the time. However, he has offered his continuing support in the background, if necessary.

The presentation to the PC from Ben was well received and our thanks to him were recorded.

Climate Café

- 14th May from 12 – 3pm. Need to arrive 11 am to set up.
- Advertising poster needs to be done by Tuesday 3rd. **Action – Nic to forward legible copy to Lara for her to put on website and to print copies for display in Stockton Heath. It needs to be posted on facebook Living in Stockton Heath.**
Once poster done – send to schools and ask for details to be included in newsletter. Families could bring their own picnic lunch,
- £150 spending approved by PC. Village Committee approved spending of £75 for resources with receipts to be given to Irene.
- Refreshments – Tea, coffee, squash, biscuits – all Fair Trade **Action – Lara to purchase**
Hot water urns available at the Pavilion as well as crockery. Can be set out before.
Action Sharon to contact Liam/Mary
- Resources **Action Nic and Holly**
- Activities
Letters to the Earth are difficult without proper input so decided to do mainly artwork (watercolours, colouring etc) – the Earth, impact on animals and ecology theme that children relate to. The art can be annotated by the children as well.

If there is enough art work of a reasonable standard – could possibly display it at SH library and St Thomas' Church.

Dot survey – this will engage adults. Possibly one for children? This will help inform PC as to what resident's concerns are and give future direction to the Group. **Action – Nic**

Story time – read a book - obtain from the Library. Action Nic, Holly, Sharon

- Volunteers – Nic, Holly, Sharon, Helen and Ben
- SHPC Newsletter – an item from the CEE Group – deadline mid-May. Action Sharon
- Stockton Heath Festival Saturday 2nd to Sunday 3rd July – Group will provide something for display – children’s work and perhaps another dot survey for adults and for children. – a Dotometer

As requested, the group briefly discussed the Christmas tree but no definitive view was taken.

Next meeting is 11th May at 7.30pm via zoom – this will just be an update on preparations for the Climate Cafe